

3rd Party UPS

Packages must be in Copy/Mail (BA109) by **3:45pm** to be processed the same day.

Ship Date: _____

Number of packages: _____

Recipient Information	
Contact Name (Attn):	_____
Company Name:	_____
Address (No PO Boxes):	_____
Address 2:	_____
City:	_____ State: _____ Zip Code : _____ Country : _____
Phone Number:	_____

Domestic	International*
<input type="checkbox"/> Next Day Air	<input type="checkbox"/> Worldwide Express
<input type="checkbox"/> Next Day Air Saver	<input type="checkbox"/> Worldwide Express Saver
<input type="checkbox"/> 2 nd Day Air AM	<input type="checkbox"/> Worldwide Expedited
<input type="checkbox"/> 2 nd Day Air	*One original and three copies of a Commercial Invoice are required for all international packages.
<input type="checkbox"/> 3 Day Select	
<input type="checkbox"/> Ground	

Options
<input type="checkbox"/> Pre-Paid Return Shipping Label (Phone Number Required) (Not Available for International Shipments)
<input type="checkbox"/> Residential Address
<input type="checkbox"/> Saturday Delivery
<input type="checkbox"/> Direct Signature Required (Phone Number Required)
<input type="checkbox"/> Declared Value: \$ _____
<input type="checkbox"/> Dry Ice Weight: _____ kg lb(s) (<i>Use One</i>)
<input type="checkbox"/> Hazardous Materials / Dangerous Goods (Contact Safety Services Before Shipping 743-2597)

Billing Information ALL FIELDS REQUIRED	
FOP Number: _____ - _____ - _____	UPS Number: _____
Billing Zip Code of UPS Number _____	

Send Receipt to
Name: _____ Department: _____ STOP: _____

Shipper Information
Name: _____ Email: _____ @ttuhsc.edu
Phone Number: 743- _____ ext: _____ @ttu.edu

Shipment will NOT be processed unless this form is signed and dated by the shipper.

By signing below, I certify and agree to the following:

- The contents of this consignment are not classified as Hazardous Materials, Dangerous Goods, or Infectious Substances under the current IATA, US DOT 49 CFR, TTUHSC, UPS, or any other applicable government regulations, **OR**
- this consignment is compliant with TTUHSC OP 75.13 and in all respects is in proper condition for transport according to all applicable International and National Government Regulations, **AND** I have all applicable certifications required by law to prepare this consignment.

Signature: _____ Date: _____

