

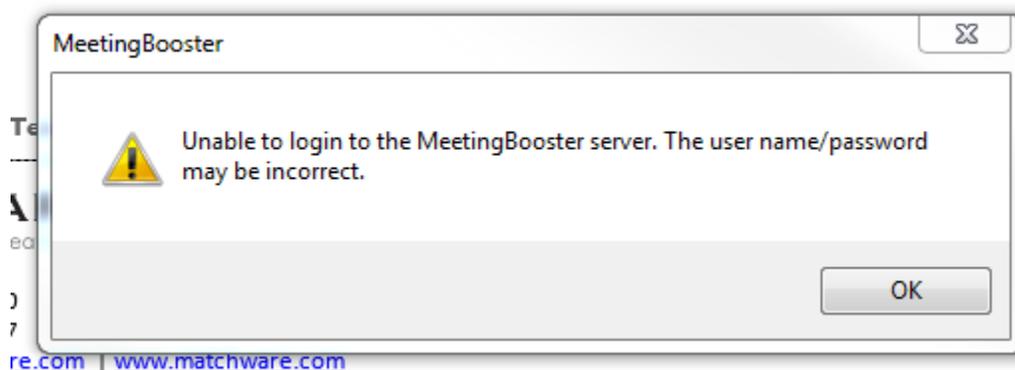
TUTORIAL VIDEOS

<http://www.meetingbooster.com/tutorial-videos.php>

PASSWORD UPDATE ERROR

Step to follow if you are having password trouble on MeetingBooster:

If you see the following error message either when trying to sync with Outlook or when clicking the “Go to Web Site” icon on the plug-in, it is probably due to an outdated password:



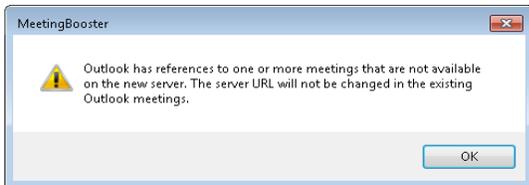
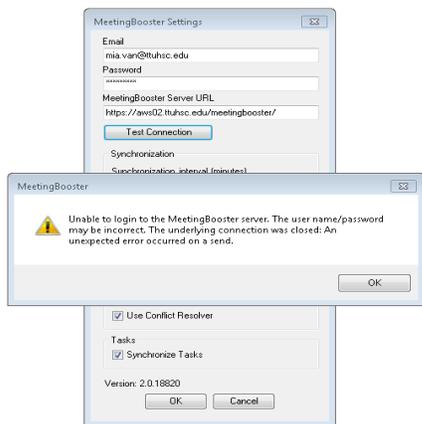
If you changed your password for Outlook or your eRaider password, then it may have not automatically updated for the plug-in. Try using your old password, if it doesn't work, try using your new password. The “forgot password” link does not work for our settings. Please contact IT-Academics@ttuhsc.edu to reset password.



WHY WON'T MEETING BOOSTER SYNC?

Why do I keep getting synch errors with MeetingBooster?

When you get an error message that looks like one of these when you try to sync your meeting with MeetingBooster, it is most likely due to an incorrect URL in the settings:



To fix this problem, try the following steps:

Click on the settings icon in your MeetingBooster Tab:

Ensure that your settings look exactly like this image. Is the MeetingBooster Server URL is not exactly <http://aws02.ttuhsc.edu/meetingbooster/> it will cause errors. If it is “https” instead of “http,” the program will not sync

After ensuring all settings correct, click on the “test connection” button.