

IACUC Member Education Requirements

Required Training

- 1) Essentials for IACUC Members-Course is available online at: <http://www.citiprogram.org/>
- 2) Working with the IACUC-Course is available online at: <http://www.citiprogram.org/>
- 3) Conflict of Interest-Course is available online at: <http://www.citiprogram.org/>
- 4) Research Financial Disclosure-TTUHSC EP OP 73.09 requires that research compliance committee members update their Research Financial Disclosure forms on at least an annual basis, or within 30 days of a change in significant financial interests. The annual disclosure form may be accessed through iRIS via the Conflict of Interest Module under "My Workspaces" at the top left of the iRIS dashboard.
- 5) Occupational Health Safety (OHS)-All IACUC members must visit the OHS Nurse for evaluation of the completed Health Questionnaire, before working with animals. The questionnaire is available as a fillable form from the IACUC website at: <https://el Paso.ttuhs.edu/research/committees/iacuc/forms-guides/default.aspx> under the 'Help' section in iRIS, and may be requested from the IACUC Lead Analyst at Amanda.ortiz@ttuhsc.edu. An updated questionnaire must be evaluated by OHS every 3 years.

Additional/Optional Training

Committee Chairs

- 1) IACUC Chair-Course is available online at <http://www.citiprogram.org/>

Community Members

- 1) IACUC Community Member-Course is available online at <http://www.citiprogram.org/>

Other

- 1) IACUC Member Refresher Case Studies-Course is available online at <http://www.citiprogram.org/>
- 2) Post Approval Monitoring (PAM)-Course is available online at <http://www.citiprogram.org/>

CITI Instructions

Registration

To begin the on-line course, go the CITI website at www.citiprogram.org and select "Register." Next, enter "Texas Tech University Health Sciences Center El Paso" as your organization affiliation. Continue through the multiple step process to establish your Username and Password. You do not need an Eraider account to complete the training. TTUHSC El Paso personnel must use their TTUHSC El Paso email address for registration. You may include a secondary email as well. On the CITI registration page you will need to select the required modules indicated above. You will then have access to the required modules. More information on CITI Training can be found at the CITI Program Support Center.

CITI Course Completion Upon successful completion of the course, you will be able to download a course transcript and print a certificate. Please keep for your records. TTUHSC EP is also notified of your successful completion of the course, but we are not provided with a copy of it. You will be required to achieve an overall score of at least 80% to successfully complete the course. You can also log back in at any time to print your completion report by clicking on "View previously completed coursework."