



## INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

### Policy #1

## ANIMAL USE PERFORMED BY/FOR TTUHSC EL PASO INVESTIGATORS AT EXTERNAL SITES

In concurrence with  
TTUHSC El Paso Assurance #D19-01056  
and Federal Regulations and Guidelines

### Purpose

The IACUC recognizes that TTUHSC El Paso investigators frequently collaborate on animal research with investigators of other institutions, and that animals involved in such research will be housed at the collaborator's institution. To ensure that this research conforms to the standards of the TTUHSC El Paso, the following policy has been formulated.

### Animal research conducted at other institutions and entities

If a TTUHSC El Paso investigator will be involved in animal research (a) where animals will be housed and/or research will be conducted at a non-TTUHSC El Paso site, or institution (for example custom-made animals or antibodies), or non-affiliated business (for example, a privately owned farm), or (b) animals will be purchased with TTUHSC El Paso funds regardless of the site, the TTUHSC El Paso investigator must supply the following information to the IACUC through a study amendment form with a revised study application:

- a. The name of the PI at TTUHSC El Paso
- b. The name of the PI or responsible individual at the other institution, agency, or business
- c. The name of collaborating institution, agency, or business
- d. IACUC title and protocol number assigned by the other institution, agency, or business, if applicable
- e. Species involved in the IACUC protocol
- f. The date of the current IACUC approval for this protocol, and the period it covers (i.e., 10/11/23 - 10/11/24)
- g. PHS Assurance or Foreign Assurance number of the other institution
- h. USDA Registration number (if USDA-covered species) of the other institution
- i. Written confirmation of current IACUC approval from an authorized official at the other site, if applicable
- j. Brief statement of what will be done at or provided by the non-TTUHSC site.
- k. Confirmation that a Memorandum of Understanding is approved between the two institutions

### Commercial sources of animals and reagents

If a TTUHSC El Paso investigator will be conducting live animal work via a commercial entity, as part of a TTUHSC El Paso IACUC approved protocol, the TTUHSC El Paso investigator must supply the company's PHS Assurance number or Foreign Assurance Number.

### Animal use during sabbatical leave (Faculty Development Leave of Absence)

If a TTUHSC El Paso investigator is on sabbatical leave, the TTUHSC El Paso investigator must abide by the policies, rules and regulations of the designated sabbatical institution when using animals at that institution. It is understood that in this instance, the TTUHSC El Paso IACUC is not responsible for the investigator's activities at the sabbatical institution during the investigator's leave.

### Related Policies

Investigators must comply with all other institutional policies at TTUHSC El Paso and Federal Guidelines. This list includes, but is not limited to, the following:

Policy #12 Procurement, Housing and Accountability for the Use of Live Vertebrate Animals  
Policy #13 Protocol Approval, Implementation, Review and Amendment Processes  
LARC Visiting Scientist Policy and Authorization