

FACULTY SENATE MEETING MINUTES

July 30, 2021, 12:00 PM – 1:00 PM

VIA WEBEX



FACULTY SENATORS IN ATTENDANCE

Christina Blanco, D.N.P., R.N., WHNPBC, FAANP, GGHSON
Gloria Loera, D.N.P., R.N., NEA-BC; GGHSON
Subramanian Dhandayuthapani, Ph.D.; GSBS
Laxman Gangwani, M.Sc., M.Tech. Ph.D.; GSBS
Munmun Chattopadhyay, Ph.D.; GSBS

Mingtao Zeng, Ph.D.; GSBS
Anantha Ramana Vellipuram, M.D., PLFSOM
Karinn M. Chambers, M.D.; PLFSOM
Richard W. McCallum, M.D., Nominating Committee Chair; PLFSOM
Gustavo J. Rodriguez, M.D., Faculty Senate President PLFSOM

FACULTY SENATORS ABSENT

Clarissa Silva, Ph.D., R.N., Faculty Senate President-Elect; GGHSON
Rosemary Walulu, Ph.D., R.N., ACRN; GGHSON

GUESTS

KoKo Aung, M.D., M.P.H., Vice President for Faculty Success, TTUHSC El Paso
Cindy Camarillo, Sr. Director, Office of Faculty Affairs
Rosemary Prieto, Executive Associate, Office of Faculty Affairs

Lisa Beinhoff, Ph.D., M.L.S., Managing Director, TTUHSC El Paso Libraries
Mary Hickey, Managing Director, Technology Services

I. CALL TO ORDER

Gustavo Rodriguez, M.D., Faculty Senate President

Dr. Rodriguez, Faculty Senate President called the meeting to order at 12:03 PM after meeting quorum and welcomed all. Attendees joined via WebEx as voted upon at the May Faculty Senate meeting.

II. REVIEW AND APPROVAL OF MINUTES

Gustavo Rodriguez, M.D., Faculty Senate President

The meeting minutes for June 25, 2021 were unanimously approved by the Faculty Senate as presented.

III. FACULTY SENATE STANDING COMMITTEE REPORTS

Committee Chairs

a. Faculty Affairs Committee – Gloria Loera, D.N.P., R.N., Committee Chair, reported the following:

- The Committee met on Monday, July 26, 2021 and welcomed the new committee members,
- A discussion was held regarding the onboarding process of new faculty and the HR orientation notification. Two new faculty members in the GGHSON received notice of the HR orientation in an untimely manner. It appeared to be an isolated incident and will be discussed with SON leadership to include in the onboarding process.
- An overview of the orientation process for new SON faculty members was presented.
- The next committee meeting will be held on September 27, 2021.

b. Research Affairs Committee – Mingtao Zeng, Ph.D., Committee Chair, reported the committee met on Tuesday, July 27, 2021.

- Dr. Jorge Cervantes, the director of the Laboratory for Education in Molecular Medicine, introduced the lab as a valuable research resource for students and faculty. The hope is to have more students involved in this type of research.
- The next committee meeting will be held September 28, 2021 to discuss the use of shared equipment on campus. The Vice President for Research, Deborah Clegg, Ph.D., sent out a Research/Scholarship Survey and encourages all faculty to complete the survey.

c. **University Affairs Committee** – Rosemary Walulu, Ph.D., R.N, Committee Chair, provided PowerPoint with the committee’s update.

** See attached report*



Discussion:

- There has to be more flexibility in the process to discuss faculty salaries
- Many people are leaving because of the lack of flexibility to discuss and negotiate salaries
- There is a perception that there is no feeling of urgency, attentiveness, and concern at the HR level
- These concerns will be addressed at the next Executive Committee meeting

d. **Nominating Committee** – Richard McCallum, M.D., Nominating Committee Chair, reported the following:

- Per Section 2.31., the Nominating Committee will solicit nominations for the President-elect from the full Faculty Senate.
- Eligible senators received a letter from the Nominating Committee and if interested, they must notify the nominating committee by August 6, 2021
- A brief statement of interest will be shared with the Faculty Senate prior to voting
- Voting will occur during the first meeting of the fiscal year
- The next meeting will be held August 20, 2021 at 1 P.M.

IV. OLD BUSINESS

Gustavo Rodriguez, M.D., Faculty Senate President

a. **Faculty Senate Bylaws Review** – The amendments to the Faculty Senate Bylaws were approved, as presented by Dr. Silva at the TTUHSC El Paso All Faculty meeting on July 19th. There were a total of 169 votes with 167 approving and 2 opposing the bylaws. The two-thirds majority of votes returned by 51% of the voting faculty were favorable and the threshold requirement was met. The final step is the signature of approval from Dr. Lange. No comments were made by the 2 voters who opposed the amendments to the bylaws.

b. **Faculty Senate Annual Report-** Dr. Rodriguez presented the Faculty Senate Annual report for 2021.

**See attached report*



Q&A

Q: What is the status of the AAMC StandPoint Survey?

A: We do not have an update at this time.

Q: When will the dental school submit their senator candidates?

A: Several faculty have been recruited and the new senators will start next fiscal year, once the Faculty Senate Bylaws are final approved. The Faculty Senate President will communicate with the governing bodies of each school and notify them of any upcoming vacancies.

Q: Will we know by the August meeting who the proposed senators are?

A: With the start of the next fiscal year they will provide us with the new members.

V. NEW BUSINESS

Gustavo Rodriguez, M.D., Faculty Senate President and Guests

a. Mary Hickey, Managing Director, Technology Services IT Department shared the following updates:

- A 10-digit dialing code will become mandatory starting October 2021
 - The FCC is beginning to put in the 988 number that is going to correspond to the suicide hotline going live next July
 - Starting in October certain area codes in Texas will be mandated to dial the 10-digit area code
 - If anyone has any machines or systems that possibly need to be programmed with the 10-digit area code please let IT know
 - On campus 7-digits will be okay; however, anything outbound will require 10-digits
- MSB Auditorium II has four quadrants, quadrants B and D have a capacity of 70 people each and quadrants A and C have a capacity of 183 people.
 - Quadrants B and D do not have data ports because the tables are movable
 - Quadrants A and C have data ports every other seat
 - If the partitions need to be lifted, a work order must be put in preferably 48 hours in advance
- MSB II Flat Classroom
 - Seats 216 people
 - Will be open
 - The partition can be put into place if work order is placed with facilities
 - 12 tables with 9 seats each
 - 3 data ports per table
- Equipment delivery delays due to manufacturing backorder
 - Dell computers have been 36 to 41 days delayed
 - Monitors and printers have ranged from 30-90 days delayed

Q&A

Q: Is food or drink allowed in the MS Auditorium II and Flat Classroom?

A: Ms. Hickey will ask if they are allowed.

Q: Has there been a delay with computer keyboards?

A: There are no delays in delivery for computer keyboards.

Q: Why are the computers so expensive when the prices are 40% less elsewhere? The computers are the same brand and have the same specifications.

A: The question has been posed before to the Dell representative that IT is in contact with. The answer that is always provided is that other vendors have the consumer version and the university receives the business class. If you have the price comparisons available, please forward them to IT so they can present it to Dell.

Q: If a computer is purchased with research funds at a cheaper price with a vendor that is not associated with the university can a reimbursement be provided?

A: Since the computer was not tagged as inventory, it is coming into the university as a personal item. Ms. Hickey will ask purchasing what the process would be in this case.

b. Lisa Beinhoff, Ph.D., Managing Director of TTUHSC El Paso Libraries shared the following updates:

- Currently renegotiating the university’s contracts with ELSEVIER
 - The library has joined a consortium of libraries called TLCUA
 - Joining the consortium is going to provide reductions on article processing fees for those who are publishing in ELSEVIER and discount codes will arrive in a month once the contract is finalized
 - 10% discount on open access journals
 - 15% discount on hybrid journals
- The libraries have installed Metro Nap Pods
- Phone/Privacy booths have been installed in all of the libraries and are sound proof

Q&A

Q: How do you find out if the library is accepting a specific journal and if a discount code can be used?

A: The library has an A-Z list called BrowZine located on the library’s website homepage where you can look-up if the university has certain access to specific journals. There is also a page that contains all of the discount codes.

Q: Would the discount codes provided by ELSEVIER apply to chapters written for a book published by ELSEVIER?

A: The discount codes only apply to journals.

Q: What is the policy of the library in regards to wearing face masks and hand sanitizer?

A: The library does not require them, but they do have jars of hand sanitizer and wipes at every door. The phone booths and nap pods also contain wipe dispensers. The libraries abide by whatever policy the campus is following.

VI. ROUND TABLE DISCUSSION

Open Discussion

Dr. Rodriguez opened the floor for a round table discussion.

Discussion:

- Dr. Rodriguez will have a meeting with the Council on Diversity & Inclusion chair within the next few days to discuss the reintroduction of the Diversity & Inclusion standing committee of the Faculty Senate. The CDI, in many ways, parallels the function of the standing committee. A dialogue needs to occur regarding how the two can be merged.

VII. ADJOURNMENT

Gustavo Rodriguez, M.D., Faculty Senate President

There being no further business to discuss, Dr. Rodriguez adjourned the meeting at 12:56 P.M. He reminded the Faculty Senate that the next meeting will take place Friday, August 27, 2021.


Gustavo Rodriguez (Aug 27, 2021 18:22 MDT)

Gustavo Rodriguez, M.D.
Faculty Senate President 2020 - 2021

August 27, 2021

Approved Date



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FACULTY SENATE ANNUAL REPORT



Presented by: Clarissa Silva, Ph.D., R.N.
Faculty Senate President-Elect
On behalf of the Faculty Senate Executive Committee



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HEALTH SCIENCES CENTER™
EL PASO

FACULTY SENATOR INTRODUCTIONS

2020-2021

GAYLE GREVE HUNT SCHOOL OF NURSING FACULTY SENATORS



Christina Blanco, D.N.P., R.N., WHNP-BC,
FAAP



Gloria Loera, D.N.P., R.N., NEA-BC
Faculty Affairs Committee Chair



Clarissa Silva, Ph.D., R.N.
President-Elect



Rosemary Walulu, Ph.D., R.N., ACRN
University Affairs Committee Chair

GRADUATE SCHOOL OF BIOMEDICAL SCIENCES FACULTY SENATORS



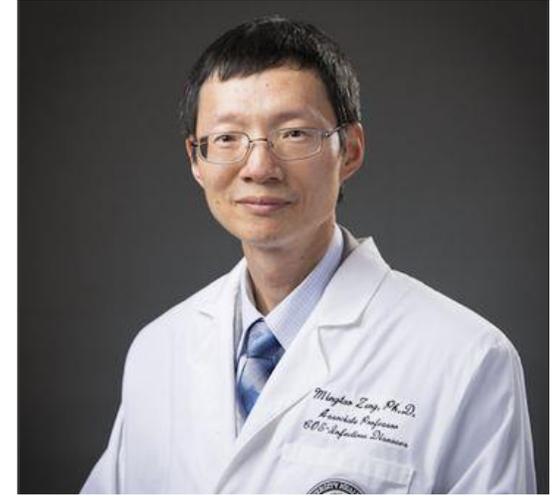
Munmun Chattopadhyay, Ph.D.
Ad Hoc Bylaws Review Committee Chair



Subramanian Dhandayuthapani, Ph.D.



Laxman Gangwani, Ph.D, M.Sc., M.Tech.



Mingtao Zeng, Ph.D.
Research Committee Chair

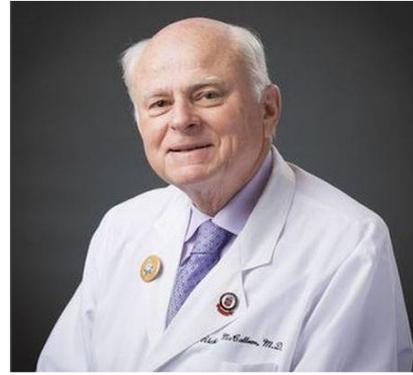
PAUL L. FOSTER SCHOOL OF MEDICINE FACULTY SENATORS



Lisa Ayoub-Rodriguez, M.D.
Department of Pediatrics
*September 2020 – June 2021



Karinn Chambers, M.D.
Department of Surgery



Richard McCallum, M.D.
Nominating Committee Chair
Department of Internal Medicine



Gustavo Rodriguez, M.D.
President
Department of Neurology



Anantha R. Vellipuram, M.D.
Department of Neurology
*July 2021 - Present

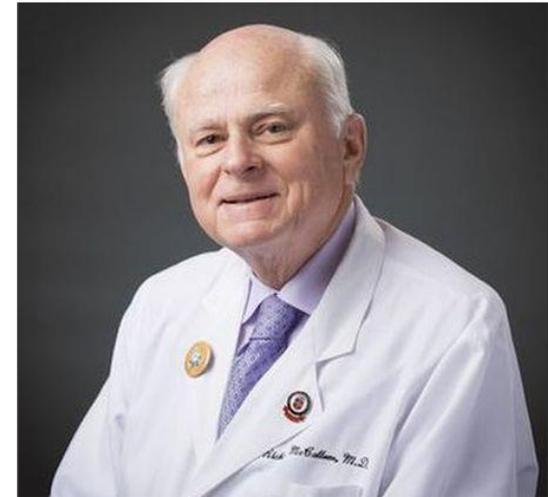
EXECUTIVE COMMITTEE 2020-2021



Gustavo Rodriguez, M.D.
President



Clarissa Silva, Ph.D., R.N.
President - Elect



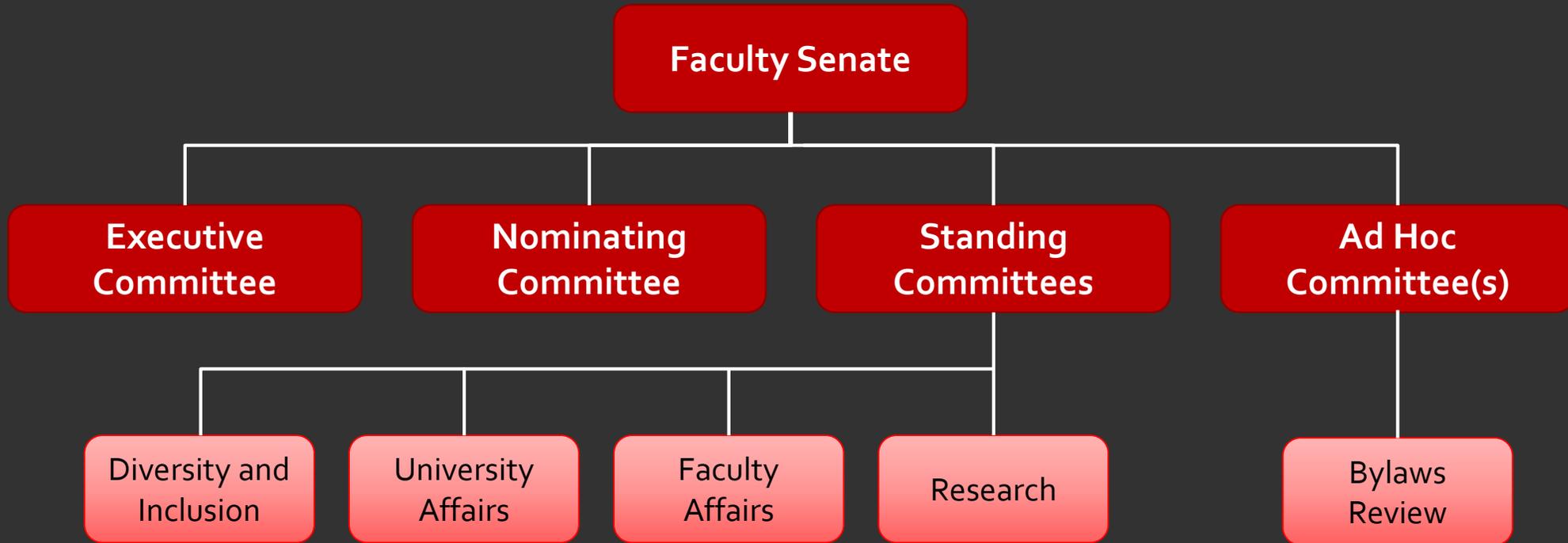
Richard McCallum, M.D.
Nominating Committee Chair

FACULTY SENATE ACCOMPLISHMENTS



- **Restructuring of the Faculty Senate**
 - Resumed meetings after break during COVID pandemic in 2020
 - Temporarily extended officer and committee chair terms of office
 - Reorganized administrative coordination from Office of the Provost to Office of Faculty Affairs
- **Finalized Bylaws Review**
 - Completed review of Faculty Senate Bylaws
- **Addressed Digital Measures**
 - Provided Digital Measures updates with the Faculty Senate and arranged for faculty workshops
- **COVID-19 Awareness**
 - Communicated with Clinical Affairs to maintain up-to-date information regarding COVID-19 status
- **AAMC StandPoint Faculty Engagement Survey Promotion**
 - Promoted completion of faculty survey to help reach 83% completion rate at TTUHSC El Paso
- **Upcoming Officer Elections for FY 22**
 - Beginning new term year of Sept. 1 for Faculty Senate leadership

ORGANIZATION





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COMMITTEE ACCOMPLISHMENTS

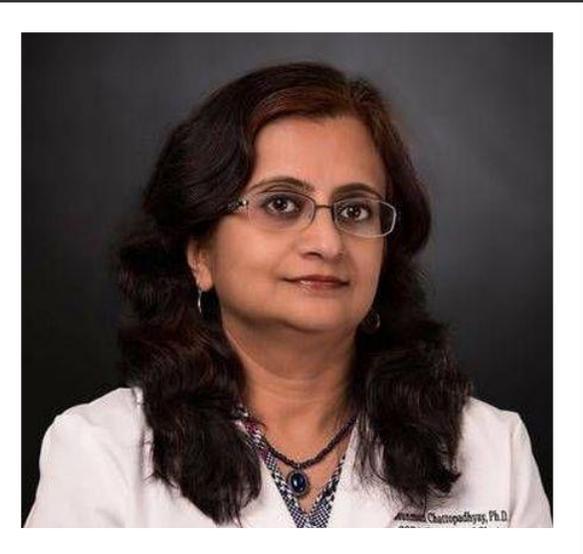
2020-2021

AD HOC COMMITTEE ACCOMPLISHMENTS



AD HOC BYLAWS REVIEW COMMITTEE

- Completed review of all proposed revisions to the Faculty Senate Bylaws
- Identified key revisions to maintain consistency throughout the document
- Reviewed to ensure compliance with TTUHSC El Paso's Operating Policies and Regent Rules
- Voted to approve all proposed amendments for all faculty voting and approval



Munmun Chattopadhyay, Ph.D.
Ad Hoc Committee Chair

STANDING COMMITTEE ACCOMPLISHMENTS



FACULTY AFFAIRS COMMITTEE

- Reviewed HSCEP OP 10.25, President's Awards
 - Revisions made to attachment forms to include Woody L. Hunt School of Dental Medicine
- Recruitment and Retention presentation shared by TTUHSC El Paso Vice President for Faculty Success
- Continue reviewing HSCEP Operating Policies as needed by the Faculty Senate
- Continue discussions on New Faculty Orientation and Faculty Development topic areas



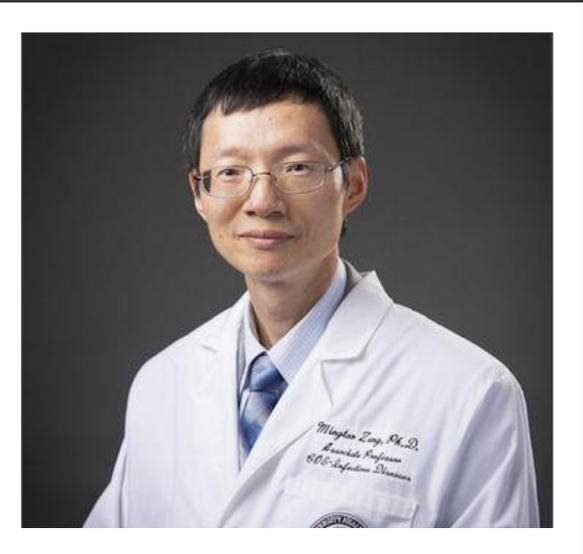
Gloria Loera, D.N.P., R.N., NEA-BC
Committee Chair

STANDING COMMITTEE ACCOMPLISHMENTS



RESEARCH COMMITTEE

- Affiliation research agreement with UTEP, including bi-institutional collaborative SEED grant program
- Office of Sponsored Programs – research grant application submission and post-award management updates
- LabArchives Presentation from Office of Vice President for Research
- Biostatistics and Epidemiology Consulting Lab (BECL) updates
- Welcomed new Vice President for Research as ex-officio member: Deborah J. Clegg, Ph.D.
 - Discussed vision for university research programs and institutional support



Mingtao Zeng, Ph.D.
Committee Chair

STANDING COMMITTEE ACCOMPLISHMENTS



UNIVERSITY AFFAIRS COMMITTEE

- Information Security presentation regarding faculty concerns and priorities
- Library Journal Resources and ELSEVIER updates
- Diversity, Inclusion and Global Health updates



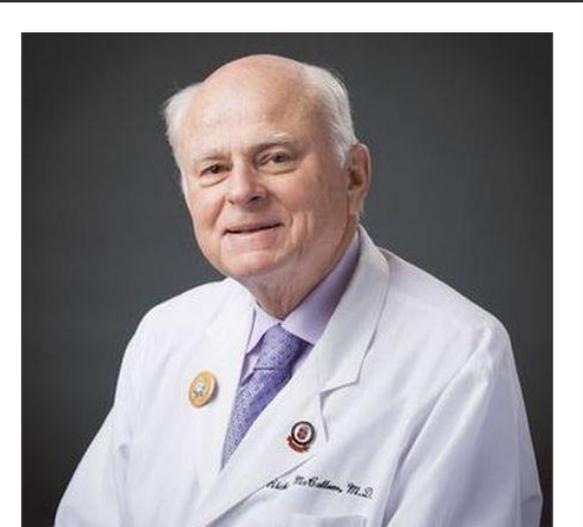
Rosemary Walulu, Ph.D., R.N.
Committee Chair

STANDING COMMITTEE ACCOMPLISHMENTS



NOMINATING COMMITTEE

- Solicited nominations for faculty vacancies on the Faculty Affairs Committee
- Vetted and presented nominees to the Faculty Senate
- Nominations for the next Faculty Senate President-Elect
- Assist in naming the next committee chairs in collaboration with the Faculty Senate President



Richard McCallum, M.D.
Committee Chair



FUTURE PLANS

- Faculty Senate service recognition for officers, senators, committee chairs, faculty committee representatives
- Faculty Governance Workshop
- Seating new Wood L. Hunt School of Dental Medicine faculty senators in Fall 2021
- Promoting Values Based Culture
- Continue to advocate for faculty and the needs of TTUHSC El Paso in order to achieve growth and success

University Affairs Committee(UAC)

Report

By Rosemary Walulu

Library Report

Dr. Beinhoff reported on the following to the committee:

- *All students receive printing credit of 50 dollars on September 1st and again on January 1st. With option to purchase more as needed. Faculty are encouraged to disseminate this information to the students.*
- *There are printers in all three libraries. MSB II and AEC printers are available 24/7 and MEB during business*
- *Negotiations are still ongoing with ELSEVIER.*
- *Dr. Beinhoff will provide further updates to senate today.*

IT Report

Ms. Hickey provided an extensive report on IT updates occurring on campus. Some of which are listed here. Further information will be provided to senate committee by Ms. Hickey.

- *The A/V set up in MSB II is at 90% completion.*
- *October 24th 2021, the FCC is having a mandatory 10-digit local calling in order to bring in a suicide prevention hotline in June or July 2022. IT is asking that if you have any applications or equipment that are preprogrammed that you begin the 10 digit conversion process now. After October 24th, we will all have to dial 10 digits.*
- *All technology equipment is facing back order and shipping delays.*
- *The axiom EMR for the dental clinic has been put into IT's testing environment.*
- *At the dental clinic there will be an EMR upgrade in mid-August. Elantra went live with PLFSOM and WLHSDM as of July 1st. High ransomware and phishing activity is still occurring. All security patches should be up-to-date. There will soon be a firewall maintenance at night to be completed by Saturday morning.*

Office of Diversity Inclusion, and Global Health

There was no representation from the office ODIG but Dr. Perry provided the following update:

PLFSOM has updated their diversity statement in conjunction with the Diversity Council via a taskforce to match the institutional diversity statement

- ▶ *Will be used in their LCME response*
- ▶ *Currently being monitored for element 3.3 in regards to their recruitment efforts for Native American, Native Alaskan, Pacific Islander and Hawaiian candidates*