



MEMBERS IN ATTENDANCE:

- Adam Adler, M.D., Assistant Professor, Orthopaedic Surgery & Rehabilitation
- Olufemi Aduroja, M.D., M.P.H., Assistant Professor, Internal Medicine – Transmountain
- Mary Josephine Amaro Esparza, D.O., Assistant Professor, Family Medicine – Transmountain
- Daniel Bustamante, M.D., Assistant Professor, Pathology
- Jose Castro-Garcia, M.D., Assistant Professor, Surgery
- Jorge Cervantes-Gonzalez, M.D., Ph.D., Assistant Professor, Medical Education
- Abhizith Deoker, M.D., Assistant Professor, Internal Medicine
- Alok Dwivedi, Ph.D., Associate Professor, Molecular and Translational Medicine
- Wayne Miller, M.D., Assistant Professor, Anesthesiology
- Stormy Monks, Ph.D., M.P.H., Associate Professor, Emergency Medicine, President-Elect
- Steven Radtke, M.D., Assistant Professor, Obstetrics and Gynecology
- Vital Rangashamanna, M.D., Assistant Professor, Radiology
- Gerardo Vazquez, M.D., Assistant Professor, Family and Community Medicine
- KoKo Aung, M.D., M.P.H., Vice President for Faculty Success, TTUHSC El Paso, Associate Dean for Faculty Affairs, PLFSOM, Ex-Officio, Non-Voting
- Richard Lange, M.D., M.B.A., President, TTUHSC El Paso, Dean, PLFSOM, Ex-Officio, Non-Voting

MEMBERS NOT IN ATTENDANCE:

- Anantha Vellipuram, M.D., Assistant Professor, Neurology, President

GUESTS:

- Jessica Chacon, Ph.D., Assistant Professor, Medical Education
- Shrikanth Gadad, Ph.D., Assistant Professor, Molecular & Translational Medicine
- Thwe Htay, M.D., Associate Professor, Medical Education
- Debabrata Mukherjee, M.D., Professor, Internal Medicine
- Zuber Mulla, Ph.D., M.S.P.H., Professor, Obstetrics and Gynecology
- Jerzy Sarosiek, M.D., Ph.D., Professor, Internal Medicine
- Ramadevi Reddy, Ph.D., Assistant Professor, Molecular & Translational Medicine
- Sudhagar Thangarasu, M.D., Associate Professor, Internal Medicine - Transmountain
- Wendilywn Walker, Ph.D., Assistant Professor, Molecular & Translational Medicine
- Jun Zhang, Ph.D., Associate Professor, Molecular & Translational Medicine
- Sarah Walker, M.D., Assistant Professor, Surgery
- Miranda Alvarez, M.A., Associate Director, Office of Faculty Affairs and Recruitment
- Michelle Brown, Analyst II, Office of Faculty Affairs
- Cindy Camarillo, Sr. Director, Office of Faculty Affairs and Recruitment

I. CALL TO ORDER

Stormy Monks, Ph.D., M.P.H.
PLFSOM Faculty Council President-Elect

The meeting was called to order at 12:03 PM by Dr. Stormy Monks, PLFSOM Faculty Council President-Elect.

II. REVIEW AND APPROVAL OF MINUTES

Stormy Monks, Ph.D., M.P.H.
PLFSOM Faculty Council President-Elect

Having met quorum, the Faculty Council meeting minutes from July 18, 2022 were voted on and approved.

III. DEANS REPORT

Richard Lange M.D., M.B.A.
President, TTUHSC El Paso & Dean,
PLFSOM

Dr. Lange provided an update:

- **Mission Reminder** - Dr. Lange reminded attendees that the school is here to improve people's lives in the state and the community by focusing on the health care needs of the socially and culturally diverse border population through excellence and integrated education, research, and patient care. Dr. Lange thanked everyone for their commitment to the mission and to our values of service, teamwork, accountability, advancement, respect, and integrity.
- **Incoming Medical School Class Interviews** – First year medical students have started classes. Dr. Lange thanked the faculty who are currently participating in the interviews for the next incoming medical school class. He encouraged faculty interested in assisting with the selection of incoming students to sign up as an interviewer with the Office of Admissions.
- **Department Reviews** – All PLFSOM departments are undergoing a full-day department review which includes a summary of clinical care, education, faculty advancement and development, finances, and goals. The results from the AAMC Standpoint Faculty Engagement Survey will also be a part of the department review to highlight areas of success and areas that need improvement. Afterwards, the department review will go before a committee and the committee members will provide recommendations. Dr. Lange encouraged faculty to participate in their department's review.
- **New Legislative Session** – A new Texas legislative session is about to begin. The session runs for 140 days every two-years. The Foster School of Medicine has submitted its legislative appropriations request. The School will focus on maintaining its current financial status and trying to increase formula funding. It will ask for funding for a new set of emphasis in community and population health as well as funding for a new Dental School building (currently housed in temporary quarters). Hearings will be held during the fall and early spring.
- **Clinical Research** – Dr. Lange thanked Dr. Deborah Clegg, Vice President of Research, who is working to increase opportunities for clinical research and scholarly activity by revamping IRB, making clinical research nurses available, and holding seminars on grant writing, pilot grants, etc. Dr. Clegg has offered to meet with each department to go over these endeavors and hear from the faculty.
- **Faculty Governance Leaders** – Dr. Lange thanked faculty governance leaders for meeting with him in between regular Faculty Council and Faculty Senate meetings to discuss items of interest and concern.

IV. FACULTY AFFAIRS UPDATE

KoKo Aung, M.D., M.P.H.

Associate Dean for Faculty Affairs, PLFSOM

Dr. Aung provided a brief update:

- **Association of American Medical Colleges (AAMC) StandPoint™ Faculty Engagement Survey** – Dr. Aung and Dr. Lange have been meeting with department chairs to review AAMC department-specific survey results. Upon request from the department, the data can also be presented to the department's faculty members. Several departments have already made this request.
- **Official Transcripts** – Some faculty have received notice from the Office of Faculty Affairs regarding submission of official academic transcripts. Dr. Aung asked Faculty Council Representatives to reassure their colleagues that if they receive this notice, there is not a need to panic. The transcripts need to be on file as part of the documentation of qualifications for teaching assignments for the Schools Commission on Colleges (SACSCOC) accreditation process. Files of faculty members listed as the instructor of record of any courses taught for credit are currently being reviewed to ensure necessary documents are on file. If not on file, the faculty member will be contacted to complete the file. There may be difficulties for some faculty members with transcripts from outside the United States for various reasons. The Office of Faculty Affairs will work with these faculty on how to best document all attempts for the request of official transcripts. Several inquiries have been received regarding the Federation Credentials Verification Service (FCVS) FCVS which verifies medical school transcripts. Transcripts on file with FCVS cannot be used in lieu of an original transcript. The FCVS does not provide official transcripts as part of its verification service.

V. OLD BUSINESS

Stormy Monks, Ph.D., M.P.H.

PLFSOM Faculty Council President-Elect

Dr. Monks provided an update:

A. Faculty Council Seats up for Election/Re-election

- As a reminder, in accordance with the terms prescribed in the Faculty Bylaws, several department's voting seats on the PLFSOM Faculty Council are up for election/re-election:
 - Anesthesiology (Wayde Miller, M.D.)
 - Family Medicine – Transmountain (Mary Josephine Amaro Esparza, D.O.)
 - Internal Medicine (Abhizith Deoker, M.D.)
 - Medical Education (Jorge Cervantes-Gonzalez, M.D., Ph.D.)
 - Orthopaedic Surgery & Rehabilitation (Adam Adler, M.D.)
 - Pediatrics (Lisa Ayoub-Rodriguez, M.D.)
 - Psychiatry (Fabrizio Delgado Ramos, M.D. - leaving institution)
 - Surgery (Jose A. Castro Garcia, M.D.)
- Department chairs have been notified by email to conduct an election to re-elect their current representative or elect a new representative. Interested, eligible faculty must have at least 2 or more years of service at TTUHSC El Paso. New or re-elected representatives will take their seat on the council in September 2022.

OLD BUSINESS CONTINUED...

- If a Faculty Council representative whose seat is up for election/re-election is elected as President-Elect, they will be exempt from the departmental election and their term will be extended as the department representative for the next 3-years to serve out their terms of office as President-Elect, President, and then Immediate Past President, per the Faculty Bylaws

B. Standing Committee Calls for Nominations

- **Committee on Student Grading and Promotion:**
 - The PLFSOM Faculty Council is seeking nominations to fill one (1) seat on the PLFSOM Committee on Student Grading and Promotion.
 - The committee is charged with evaluating reports of grades and other performance evaluations of students and making decisions regarding student promotion, remediation and dismissal.
 - All PLFSOM faculty members with an FTE of 50% or greater in a department with teaching responsibilities in the undergraduate medical curriculum are eligible to serve.
 - The committee meets on the third Friday of each month. Interested faculty members must be available to meet with no scheduling conflicts.
 - An email will be sent out to the faculty with a call for nominations. Please keep an eye out. The deadline to submit nominations is August 31, 2022.
- **Committee on Clinical Affairs**
 - The Faculty Council has been soliciting for nominations to fill sixteen (16) vacant seats, one seat per department, on the Committee on Clinical Affairs. We received nominations from ten (10) out of the sixteen (16) departments. The following faculty have been nominated:
 - Peter Catinella, M.D., M.P.H., Family Medicine - Transmountain
 - The Faculty Council approved the motion to forward the above nominee to the Dean for consideration.
 - Nominations are still pending from the following departments:
 - Anesthesiology
 - Molecular & Translational Medicine
 - Orthopaedic Surgery & Rehabilitation
 - Psychiatry
 - Radiology
 - Please submit nominations to the Office of Faculty Affairs by email to fservices@ttuhsc.edu no later than August 31, 2022

OLD BUSINESS CONTINUED...

- **Curriculum & Educational Policy Committee (CEPC)**
 - The Faculty Council is soliciting nominations to fill two (2) seats (one clinical sciences faculty and one college mentor) on the Curriculum & Educational Policy Committee.
 - The Committee is charged with the development, design, implementation, management, monitoring, integration, review, evaluation, and revision of the undergraduate medical education curriculum to ensure continuous quality improvement.
 - Eligible faculty must be a voting faculty member of PLFSOM (0.5 FTE or more) and must be a clinician to fill the clinical sciences faculty vacant seat.
 - The term of service is 4 years and meetings typically occur monthly
 - An email will be sent out to the faculty with a call for nominations. Please keep an eye out. The deadline to submit nominations is August 31st, 2022.

VI. NEW BUSINESS

Stormy Monks, Ph.D., M.P.H.

PLFSOM Faculty Council President-Elect

Dr. Monks provided an update on the following items:

C. PLFSOM Faculty Council President-Elect Election

- Two Faculty Council Representatives were nominated for the position of President-Elect:
 - Jose Castro-Garcia, M.D., Assistant Professor of Surgery and
 - Steven Radtke, M.D., Assistant Professor of Obstetrics and Gynecology
- The nominees addressed the Faculty Council regarding their platform. Please see the nominee's personal statements attached.
- Dr. Monks reminded the representatives that the election will be taking place this week. An e-vote will be sent via email to the Faculty Council Representatives from The Office of Faculty Affairs. Once the results are tallied, there will be an induction ceremony during the September Faculty Council meeting.

VII. FACULTY COUNCIL ANNOUNCEMENTS

Stormy Monks, Ph.D., M.P.H.

PLFSOM Faculty Council President-Elect

Dr. Monks reminded faculty to save the dates for the following upcoming meetings:

A. TTUHSC El Paso All Faculty Meeting – August 26, 2022

- The TTUHSC El Paso All Faculty Meeting that was originally scheduled for July 26th was cancelled due to a power outage. This meeting has been rescheduled for August 26th from 12-1 pm. All faculty are encouraged to attend. Please register via the email distributed to faculty with meeting information and details. This meeting will be offered in person and through WebEx.

B. Faculty Council Meeting with Officer Induction Ceremony – September 19, 2022

- The next faculty council meeting and officer induction ceremony will be held on September 19, 2022 from 12-1 pm. Please save the date. All PLFSOM faculty are encouraged to attend. Please register via the email that will be distributed to faculty with meeting details.

VIII. ROUND TABLE DISCUSSION

Stormy Monks, Ph.D., M.P.H.

N/A

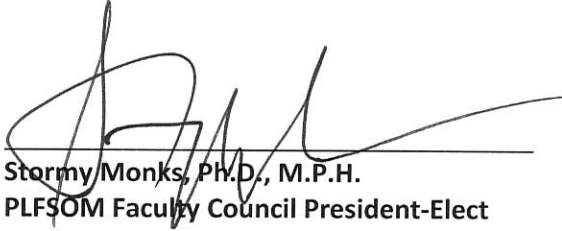
PLFSOM Faculty Council President-Elect

IX. ADJOURNMENT

Stormy Monks, Ph.D., M.P.H.

Dr. Monks adjourned the meeting at 1:00 P.M and reminded all attendees that the next PLFSOM Faculty Council meeting will take place on October 17, 2022.

PLFSOM Faculty Council President-Elect



Stormy Monks, Ph.D., M.P.H.
PLFSOM Faculty Council President-Elect