



FACULTY SENATE MEETING MINUTES

Friday, May 26, 2023

11:00 A.M. – 12:00 P.M.

MEB 3200A & WebEx

FACULTY SENATORS IN ATTENDANCE

KoKo Aung, M.D., M.P.H.; Vice President for Faculty Success,
TTUHSC El Paso, Ex-Officio, Non-Voting Member

Huanyu Dou, M.D., FGSBS

Robert A. Danforth, D.D.S., WLHSDM

Abhizith Deoker, M.D. PLFSOM

Geoffrey D. Guttman, Ph.D., WLHSDM, Nominating Committee Chair

Gloria Loera, D.N.P., R.N., NEA-BC, GGHSON

Richard W. McCallum, M.D., Faculty Senate President, PLFSOM

Marcos E. Ortega, Ph.D., WLHSDM

Jaclyn Reyes, M.S.N., R.N., CNE, CMSRN, GGHSON

Jennifer Salinas, Ph.D., M.S.W., Faculty Senate President-Elect, FGSBS,

Clarissa Silva, Ph.D., R.N.EBPC, Faculty Senate Past-President, GGHSON

Mingtao Zeng, Ph.D., FGSBS

ABSENT FACULTY SENATORS

Stormy Monks, Ph.D., MPH, CHES, PLFSOM

Todd Parco, D.D.S., M.S.D., WLHSDM

Anantha R. Vellipuram, M.D., PLFSOM

Wendy Walker, Ph.D., FGSBS

OTHER ATTENDEES

Cindy Camarillo, Sr. Director, Office of Faculty Affairs

Rebecca L Campos, M.D., PLFSOM

Edgar A. Corral, Unit Manager, Office of Faculty Affairs

Samantha Owen, Sr. Analyst, Office of Faculty Affairs

I. CALL TO ORDER

Richard W. McCallum, M.D., PLFSOM, Faculty Senate President

Dr. Richard McCallum, Faculty Senate President, called the meeting to order at 12:05 P.M., and welcomed all participants attending in person and via WebEx. All attendees introduced themselves.

II. REVIEW AND APPROVAL OF MINUTES

Richard W. McCallum, M.D., PLFSOM, Faculty Senate President

The minutes from the April 28, 2023 Faculty Senate meeting were sent to all Faculty Senators for review prior to this meeting. Minutes were unanimously approved by the Faculty Senate as presented.

III. OLD BUSINESS

- a. **Research Manual Update** – On behalf of Wendy Walker, Ph.D., Research Resources Committee Chair, Dr. Mingtao Zeng, Ph.D., Research Resources Committee member, provided an update on the TTUHSC El Paso Research Manual. The Research Resources Committee and the Office of the Vice President of Research are collaborating on this research manual. The research manual as previously presented to the Faculty



Senate has been sent to the Office of Institutional Advancement for review/editing. Dr. Zeng reported that the Research Resources Committee will meet on June 6, 2023.

Discussion:

- Dr. McCallum wants to ensure that mentoring for TTUHSC El Paso faculty is included as a component in the research manual webpage portal.
- One suggestion was offered to have Deborah Clegg, Ph.D., Vice President for Research to identify faculty who could potentially serve as faculty mentors.
- A Faculty Senator commented that in the past, new faculty were brought onboard and paired with a mentor from day one of employment. These mentors were incentivized.
- A suggestion was made that an e-mail be sent out to recruit faculty mentors at TTUHSC El Paso. However,
- Marcos E. Ortega, Ph.D., Chair of the Faculty Resources Committee, has spoken with Zuber D. Mulla, Ph.D., Interim Associate Dean for Faculty Development, and learned that it is difficult to find faculty mentors within the institution due to lower numbers of mid-career and senior faculty and a lack of time and no faculty incentives.
- Dr. McCallum suggested to have Deborah Clegg, Ph.D., Vice President for Research, TTUHS El Paso generate a list of potential faculty mentors. Dr. Zeng will have this topic added to the June 5, 2023 Research Resources Committee meeting agenda. Cindy Camarillo, Senior Director, Office of Faculty Affairs, mentioned that Dr. Monks had brought up the issue of coordination at the last Faculty Senate meeting between Dr. Clegg meet and Dr. Mulla, to coordinate efforts with the established Institutional mentorship program and the faculty mentor content to be populated onto the research manual webpage.

- b. Nominating Committee Member Election Result-** Dr. McCallum reported the results of the Faculty Senate's secret ballot vote for a new Nominating Committee member. Stormy Monks, Ph.D., M.P.H., Faculty Senator, PLFSOM has been selected to fill the seat left vacant by Prashant Joshi, M.D. as the Foster School of Medicine Senator on the Nominating Committee. Dr. McCallum congratulated Dr. Monks on her term of service on the Nominating Committee.
- c. Wheelchair Accessible Sidewalk Update-** Geoffrey D. Guttmann, Ph.D., WLHSDM Faculty Senator, provided an update on the wheelchair accessible sidewalk being constructed on Rick Francis Street between the Medical Education Building (MEB) and the Medical Sciences building 2 (MSB2). The construction project is overseen by TTUHSC El Paso's Physical Plant and Support Services department. The sidewalk construction began on February 2, 2023 and the project is in its last phase of construction. Crossing flashing lights will be installed to warn traffic that a pedestrian is approaching. Dr. Guttmann explained the Physical Plant and Support Services team was already in the planning phases for this project before the Faculty Senate discussed this at a previous meeting. Dr. Guttmann is interested in the addition of a wheelchair accessible walkway between the Medical Sciences Building 1 (MSB1) and Medical Sciences Building 2 (MSB2).

Discussion:



- The Faculty Senate discussed the need for a pedestrian sidewalk on Robert Brown Avenue in front of the MEB building as it leads into the MEB T4 parking lot. A Faculty Senator also noted the tree branches need to be trimmed as they obscure the stop signs for vehicles on Robert Brown Avenue underneath the Reynolds Street bridge on the path towards the food truck area.
- The Faculty Senate voted to approve a motion proposed by Dr. Salinas, and seconded by Dr. Guttman, to recommend to the TTUHSC El Paso Physical Plant and Support Services to a) build an additional accessible sidewalk for wheelchair users between MSB1 and MSB1; b) add a sidewalk on Robert Brown Avenue leading into the MEB T4 parking lot; and c) to trim the tree branches obscuring the stop signs on Robert Brown Avenue. A vote was called by Dr. McCallum and approved unanimously by the Faculty Senate.

IV. NOMINATING COMMITTEE UPDATE

Geoffrey D. Guttman, Ph.D., WLHSDM, Nominating Committee Chair

- a. University Affairs Committee Vacancies-** Dr. Guttman reported a call for nominations will be sent to the TTUHSC El Paso Faculty to fill two standing committee membership seats on the University Affairs Committee. The Nominating Committee chair will then present the nominees for standing committee membership seats before the Faculty Senate for a vote of approval during the June Faculty Senate meeting.
 1. One GGHSON Representative is needed to fill the University Affairs Committee seat left vacant by Lizette Villanueva, Ph.D., R.N., GGHSON who left the University on May 19, 2023. The GGHSON representative will serve a two (2) year committee term.
 2. One (1) faculty representative from the Paul L. Foster School of Medicine- Transmountain location is needed to fill seat which will be vacated by Erica Alvarez, M.D., PLFSOM on July 31, 2023. The PLFSOM Transmountain representative will serve a two (2) year term.
 3. Dr. McCallum announced that Anantha R. Vellipuram, M.D., PLFSOM will leave TTUHSC El Paso on July 31, 2023. In consultation with the Nominating Committee, Dr. McCallum, Faculty Senate President, appointed Huanyu Dou, M.D., Faculty Senator, FGSBS as the University Affairs Committee Chair until the end of the fiscal year. Dr. Dou will serve as committee chair upon Dr. Vellipuram's departure through the end of this fiscal year, August 31, 2023.
- b. Faculty Senator Midterm Special Election Notices-** Dr. Guttman reported the PLFSOM and GGHSON Faculty Councils have been notified to conduct midterm special elections each to fill the vacant Senators seats below:
 1. GGHSON: Lizette K. Villanueva, Ph.D., R.N. left the University on May 19, 2023. The newly elected Senator will fill this Senator seat through August 30, 2025.
 2. PLFSOM: Anantha R. Vellipuram, M.D. is leaving the University on July 31, 2023. The newly elected Senator will serve through August 30, 2025.
- c. Call for Nominations for the 2023-2024 Faculty Senate President-Elect-** As the Nominating Committee chair, Dr. Guttman announced the call for



nominations for the 2023-2024 Faculty Senate President-Elect. Only Faculty Senators are eligible for this leadership role, and at this point, all Faculty Senators are eligible.

Faculty Senate Bylaws:

2.2.2 President-elect- The president-elect is, in effect, a three-year commitment (president-elect = one year; president = one year; past-president = one year).

2.3.1 Annual Elections - Nominees must not have served more than four consecutive years as senators. If elected, a term extension may be granted for one year beyond the second consecutive three-year term to complete the leadership commitment. Faculty Senate voting will be conducted by secret ballot during the final meeting of the fiscal year.

Discussion:

- Dr. Guttman asked the Faculty Senators to e-mail their President-Elect nominations to the Faculty Senate (facultysenateep@ttuhsc.edu).
- Clarissa Silva, Ph.D., R.N.EBPC, Faculty Senate Past-President, GGHSON nominated Robert A. Danforth, D.D.S., WLHSDM, Marcos E. Ortega, Ph.D., WLHSDM, Mingtao Zeng, Ph.D., FGSBS, and Gloria Loera, D.N.P., R.N., NEA-BC, GGHSON. Dr. Danforth declined the nomination and Dr. Loera stated she did not want to be on the ballot, but she was the only nominee polled during the meeting. Dr. McCallum encouraged the nominees to take time to reflect on their nomination and decide if they want to serve.
- Voting to elect the 2023-2024 Faculty Senate President-Elect will be conducted by secret ballot during the last Faculty Senate meeting of the fiscal year in August.
- The induction of Faculty Senate Officers occurs during the first meeting of the fiscal year in September.

V. ANNOUNCEMENTS AND UPCOMING EVENTS

Richard W. McCallum, M.D., PLFSOM, Faculty Senate President

Next Faculty Senate Meeting will be held on Friday, May 26, 2023 at the MEB 3200A & WebEx from 12:00 P.M. – 1:00 P.M.

VI. ROUND TABLE DISCUSSION

Richard W. McCallum, M.D., PLFSOM, Faculty Senate President

- Dr. McCallum asked the Office of Faculty Affairs initiate a request for a Faculty Senate officers meeting with Richard Lange, M.D., President, TTUHSC El Paso prior to the end of his term.
- Marcos E. Ortega, Ph.D., Faculty Resources Committee Chair has not been able to meet quorum during their previous two (2) committee meetings due to committee member absences. At Dr. McCallum's urging, he will poll his committee and attempt to hold a meeting in June 2023 but the issue previously discussed with the Senate regarding committee member participation and the need to replace committee members still stands.



- The Faculty Senate discussed the removal of committee members, but instead agreed to initiate a call for nominations now to fill two seats on the Faculty Resources Committee currently held by two non-participating committee members. The Call for nominations will be for one (1) committee member from the Hunt School of Nursing, and one (1) committee member from the Foster School of Medicine Transmountain location. The terms for the two non-participating committee members expire June 30, 2023. If candidates are available before then, the Senate will appoint new members with overlapping terms. The Senate decided not to remove these two members since the terms expire next month.
- The Faculty Senate agreed to invite a representative from TTUHSC El Paso Physical Plant and Support Services Department to provide an update on the current and upcoming projects across campus.
- Robert A. Danforth, D.D.S., Faculty Senator, WLHSDM stated he is concerned with the progress of the Hunt School of Dental Medicine's continuing education accreditation status. The Faculty Senate agreed to ask KoKo Aung, M.D., M.P.H.; Vice President for Faculty Success to provide an update during the June 23, 2023 Faculty Senate meeting on this topic.
- Dr. Guttman read the Faculty Senate Bylaws section 4.1 Committee Operations where it states that at the end of each year all committee members are to receive participation letters for inclusion in the faculty member's academic portfolio, recognizing the committee members' attendance and contributions to their corresponding standing committees. The Faculty Senate will generate participation letters recognizing faculty participation as Faculty Senators, standing committee members or committee chairs prior to the end of this fiscal year.

VII. ADJOURNMENT

Richard W. McCallum, M.D., PLFSOM, Faculty Senate President

With no further business to discuss, the meeting was adjourned at 1:05 P.M.

A handwritten signature in black ink, appearing to read "Richard W. McCallum, M.D.", written over a horizontal line.

Richard W. McCallum, M.D.
Faculty Senate President 2022-2023

A handwritten date "6/23/2023" in black ink, written over a horizontal line.

Date