

FACULTY COUNCIL MEETING MINUTES

August 19, 2024

Noon – 1:00 p.m.

MEB 1100 and WebEx

MEMBERS IN ATTENDANCE:

- Mary Josephine Amaro Esparza, D.O., Assistant Professor, Family Medicine Transmountain
- Abhizith Deoker, M.D., Associate Professor, Internal Medicine
- Alok Dwivedi, Ph.D., Associate Professor, Molecular and Translational Medicine, President
- Katherine Hartl, M.D., Assistant Professor, Family and Community Medicine
- Hugo Kato, M.D., Assistant Professor, Pediatrics
- P. Antonio Maldonado, M.D., Associate Professor, Obstetrics & Gynecology
- Stormy Monks, Ph.D., M.P.H., Associate Professor, Emergency Medicine, Immediate Past-President

- Claudia Maria Prospero Ponce, M.D., Assistant Professor, Neurology
- Dale Quest, Ph.D., Professor, Medical Education, President-Elect
- Lela Ruck, M.D., Assistant Professor, Internal Medicine Transmountain
- KoKo Aung, M.D., M.P.H., Vice President for Faculty Success, TTUHSC El Paso, Associate Dean for Faculty Affairs, PLFSOM, Ex-Officio, Non-Voting Member
- Richard Lange, M.D., M.B.A., President, TTUHSC EL Paso, Dean, PLFSOM, Ex-Officio, Non-Voting Member

MEMBERS NOT IN ATTENDANCE:

- Adam Adler, M.D., Associate Professor, Orthopaedic Surgery & Rehabilitation
- Daniel Bustamante, M.D., Assistant Professor, Pathology
- Jose Castro Garcia, M.D., Assistant Professor, Surgery

- Vital Rangashamanna, M.D., Assistant Professor, Radiology
- Wayde Miller, M.D., Assistant Professor, Anesthesiology

GUESTS:

- Rebecca Campos, M.D., Assistant Professor, Medical Education
- Peter Catinella, M.D., M.P.H., Associate Professor, Family Medicine Transmountain
- Thomas Greiner, Ph.D., Associate Professor, Medical Education
- Tanis Hogg, Dr.rer.nat., Professor, Medical Education
- Thwe Htay, M.D., Professor, Medical Education
- Zuber Mulla, Ph.D., Professor, Obstetrics & Gynecology

- Michael Parsa, M.D., Chair, Committee on Student Grading and Promotion
- Michelle Brown, Senior Analyst, Office of Faculty Affairs
- Cindy Camarillo, Managing Director, Office of Faculty Affairs
- Tony Castaneda, Director, Office of Faculty Affairs
- Danielle Lara, Coordinator, Office of Faculty Affairs
- Miguel Royo-Leon, Lead Analyst, Office of Faculty Affairs

I. CALL TO ORDER Alok Dwivedi, Ph.D. PLFSOM Faculty Council President	Dr. Alok Dwivedi, Faculty Council President, welcomed all attendees joining in-person and via WebEx. He called the Faculty Council meeting to order at 12:02 PM. Quorum was met.
II. REVIEW AND APPROVAL OF MINUTE	
Alok Dwivedi, Ph.D. PLFSOM Faculty Council President	The Faculty Council meeting minutes from July 15, 2024 were approved as presented.
III. FSOM DEAN'S REPORT	
Richard Lange, M.D., M.B.A FSOM Dean	A. FSOM Dean's Update Department Meetings Dr. Lange reported that he and Koko Aung, M.D., M.P.H., Vice President for Faculty Success and Associate Dean for Faculty Affairs, have been visiting all departments to discuss a variety of topics. There are concerns that there is not enough communication between the Dean's office and the institution, and sometimes with the Office of Faculty Affairs as well. While it may be difficult for faculty to attend the department meetings, we are making an effort to reach faculty and maintain communication. Recruitment and Retention Dr. Lange mentioned that recruitment and retention will be discussed with faculty at department meetings. Faculty are encouraged to attend their department meeting for more information. Standpoint Survey Dr. Lange addressed the faculty survey that was previously conducted 3 years ago. The areas of improvement between the faculty and the institution were: Communication Transparency of Finances Understanding Promotion and Tenure processes Each department had been asked to develop an action plan for improvement, and we are assessing if these plans have been implemented. This is an interim check-in before we re-engage the faculty with a repeated survey two years from now.
	Cancer Center – Last session, the Texas legislature allocated \$65 million for the development of a comprehensive cancer center. This was followed by a philanthropic gift of \$25 million from Steve and Nancy Fox to provide funds for faculty recruitment and to set up a clinical research unit. University Medical Center of El Paso has requested that El Paso County allow them to proceed with a \$397 million bond vote to fund outpatient facilities, expansion of the hospital for an observation unit and ICU beds, additional resources at ambulatory surgical centers (east and west), and \$30 million for the cancer center

FSOM Dean's Report Continued...

as well. These resources have enabled us to begin planning for a 120,000 sq.ft. comprehensive cancer center.

Clinical Science Building We also received state funding to proceed with a clinical sciences building to replace the building that's 40 years old. We currently care for about 120,000 unique patients (1 out of every 6-7 El Pasoans) with 750,000 visits for a growing \$125 million clinical enterprise supporting our increased number of residencies and fellowships. In consultation with the architects, we decided to combine the buildings into a single structure with separate entrances and a combined atrium to gain some efficiencies and more clinical space. Construction of a 5-story, approximately 350,000 sq. ft. comprehensive cancer center will begin at the end of 2024 and early 2025, and is expected to take two years. TTUHSC El Paso will go back to the legislature to request that both buildings be fully funded.

Q: A faculty member asked where the new buildings for the cancer center and clinic will be located.

A: Dr. Lange answered that north of the railroad track, there is available land on both the east and west sides of Rick Francis.

IV. FACULTY AFFAIRS REPORT

KoKo Aung, M.D., Ph.D.

Vice President for Faculty Success; Associate Dean for Faculty Affairs

A. Faculty Affairs Update

<u>Leadership Recruitment</u> Dr. Aung reported that the Office of Faculty Affairs recruits leadership positions such as Vice-Presidents, Deans, Associate and Assistant Deans, and Chairs on behalf of the President and Dean of Foster School of Medicine. Recruitment of faculty positions is handled at the department level.

Dr. Aung stated that recruitment for the Directors of the Centers of Emphasis in Diabetes and Metabolism and Neurosciences are two position searches underway. Several department chair searches are also in progress, each at different stages of interviews. The FSOM Dean search is active, with candidates under review. Updates will be shared with the Faculty Council and faculty once finalists are identified.

Non-Tenure Track Faculty Contract Renewals Dr. Aung clarified that state law requires annual renewal of employment contracts for non-tenure track faculty to be issued at least 30 days before the upcoming fiscal year. Contracts have been released to non-tenured faculty. Once signed by faculty, the forms will automatically route to the department chair, then to the Dean. The deadline to execute the contracts is August 31st 2024.

Dr. Aung clarified that tenure track faculty, tenured faculty, and faculty who spend majority of their time in an administrative leadership role do not receive contracts. He asked faculty council representatives to inform their department faculty to complete the signing of the contracts that have been sent out.

Faculty Affairs Report Continued	
	Questions
	 Q: Is there an update on the retention plan that has been discussed during the Governance retreat?
	• A: Dr. Aung addressed a campus myth about a retention problem, clarifying that until the summer of 2023, that was untrue. From 2014 to 2022, attrition and retention rates remained stable. In 2022, retention rate stayed the same but the recruitment declined, resulting in a net faculty loss by the summer of 2022. In the summer of 2023, recruitment still lagged, and attrition increased beyond the school's norm, highlighting the current retention issue. The fiscal year 2024 data is not yet available, but Dr. Aung noted that if there is a retention issue it is happening now. Dr. Aung reminds faculty that Dean Lange and he have been visiting departments to address recruitment and retention concerns at the departmental level, emphasizing that solutions vary by department. While the reasons for faculty departures differ, if the reasons not shared (during exit interviews), they cannot be addressed. He referred to the OBGYN department meeting, noting that "one size does not fit for all" and each department requires unique solutions based on its needs.
	 Q: What is the average length of service of the faculty who have left in 2022? A: Dr. Aung explained that while he couldn't provide the length of service for faculty who left in 2022 without further analysis, AAMC data from about 10 years ago shows that new Assistant Professors typically stay for about 8 years, and new Associate Professors for about 9 years. Faculty in their first job straight out of training tend to stay for a shorter period, averaging around 5 years, and are more likely to change jobs compared to those with experience in multiple positions. Faculty with multiple job experiences tend to stay longer. Newly appointed Associate Professors or Professors generally have longer tenures for various reasons. Staying 3 years is considered adequate, 5 years reasonable, and 7-8 years ideal for new Assistant Professors. Departures within the first 3 years of a contract are typically viewed as "too soon."
V. NEW BUSINESS	
Zuber Mulla, Ph.D., CPH, FACE Interim Associate Dean for Faculty Development; Professor of Obstetrics and	A. Faculty Development Opportunities Dr. Mulla presented an update on the Office of Faculty Development's faculty development and leadership skills training opportunities. The office also offers a range of content to promote faculty

• Mid-Career Faculty Development

Development includes:

academic success and is open to all faculty members. The opportunities that the Office of Faculty

Gynecology

New Business Continued...

- Departmental Faculty Development
- GME Faculty Development
- Institutional Development Program
- Institutional Faculty Mentoring Program
- Writing Accountability Group
- Community Faculty Development
- Leadership Development Academy

The Office of Faculty Development will be hosting the Institutional Faculty Development Program that consist of a 9-month program that is aligned with Texas Tech Health Sciences El Paso's missions and goals of teaching scholarship, research, professionalism, and leadership development. The program will begin in early October 2024 and will concluded in June 2025.

A full list of faculty development opportunities is found on the main page of The Office of Faculty Development page. Many courses are available, including online via Canvas learning management system and provide medical and nursing education credits. If any interested faculty have further questions, they may contact the Office of Faculty Development at elpasofacultydevelopment@ttuhsc.edu



*Please see attached report

VI. COMMITTEE REPORT

Michael Parsa, M.D.

Committee Chair, Student Grading and Promotion

A. Committee on Curriculum and Educational Policy Dr. Parsa provided the report for the Committee on Student Grading and Promotion.



*Please see attached report

VII. EPCMS REPORT

Rebecca Campos, M.D.

EPCMS – PLFSOM Representative

A. El Paso County Medical Society (EPCMS)

Dr. Campos provided the faculty report from the EPCMS meeting.



^{*}Please see attached report

VIII. OLD BUSINESS

Alok Dwivedi, Ph.D.

PLFSOM Faculty Council President

A. Standing Committee Nominees

Dr. Dwivedi announced that Faculty Council called for nominations for several FSOM Standing Committee vacancies and have received nominations and self-nominations. The faculty members who were nominated were contacted to confirm their willingness to serve if appointed.

A motion was made, seconded, and passed from the Faculty Council Representatives for the following list of nominees to be sent for the Dean's consideration. If the nominees are appointed, they will receive a formal appointment letter from the Dean.

a. Committee on Continuing Medical Education

- i. Laura Gorby, M.S.N, R.N.-B.C.
- ii. Susan McLean, M.D., M.P.H.
- iii. Tamer Fandy, Ph.D.

b. Committee on Medical School Admissions

- i. Edward Ager, Ph.D.
- c. Committee on Student Affairs
 - i. Brittany Shoemake, M.D.
 - ii. Narges Khanjani, M.D., Ph.D.

d. Curriculum and Educational Policy Committee

- i. Stephanie Nemir, M.D., Ph.D.
- e. Ad Hoc Bylaws Committee
 - i. Tamer Fandy, Ph.D.
 - ii. Thomas Greiner, Ph.D.

Old Business Continued	B. Call for Nominations for Standing Committee Vacancies
	Dr. Dwivedi announced that an email will be sent out for calls for nomination to fill the remaining seats
	on the following committees:
	a. Committee on Medical School Admissions - several seats
	b. Curriculum and Educational Policy Committee – 2 Clinicians & 1 College Mentor Seat
	c. Committee on Clinical Affairs
	iii. Anesthesiology iv. Obstetrics and Gynecology
	d. Committee on Continuing Medical Education – several seats
	e. Committee on Student Affairs – 2 Clerkship Representatives
	f. Committee on Student Grading and Promotion - 3 seats
	Dr. Dwivedi encouraged faculty to submit their nominations of interested faculty and reminded them
	that there is urgency to fill these vacancies. Names can be submitted to <u>fservices@ttuhsc.edu</u> .
	C. FSOM Faculty Council President-Elect
	Dr. Dwivedi announced that Claudia Prospero Ponce, M.D., Assistant Professor, Department of Neurology, has been nominated for the position of President-elect. If elected, Dr. Prospero Ponce will assume the duties of President-Elect in September, followed by the positions of President and Immediate-Past President in the subsequent 2-years. Dr. Dwivedi announced the e-vote is accessible through the QR code on the screen and reminded all that voting is only open to voting Faculty Councile representatives.
	The candidate's personal statement was distributed to the Faculty Council representatives. Dr. Dwived invited Dr. Prospero Ponce to present her comments or answer any questions.
	Dr. Prospero Ponce stated she is honored to be nominated and would like to spread the compassion towards the institution, and promote unity between the faculty's participation and have their voice be heard. Dr. Prospero Ponce mentioned she is looking forward to learning how to conduct faculty councibusiness.
X. FCAULTY COUNCIL ANNOUNCEMENTS	S S
lok Dwivedi, Ph.D.	A. Department Elections/Re-elections
LFSOM Faculty Council President	Dr. Dwivedi announced that several voting seats on the Faculty Council are up or election/re-election.
,	Department chairs have been notified to hold a departmental election to seat a new/current
	representative at the the Faculty Council meeting in September.

Faculty Council Announcements Continued...

B. Pregnant and Parenting Students

Dr. Dwivedi announced that the Office of Academic Affairs will hold a session regarding the new law related to pregnant and parenting students on Wednesday, August 21st, 2024 via WebEx. A flyer was distributed to all faculty council representatives to distribute the information to their department faculty.

C. All Faculty Meeting

Dr. Dwivedi reminded all attendees of the TTUHSC El Paso All Faculty Meeting tomorrow, August 20th, 2024. All faculty are encouraged to listen to President Lange's campus updates for Texas Teach University Health Science Center El Paso.

D. Faculty Wellness Meeting

Dr. Dwivedi mentioned a flyer was distributed to all faculty to attend the upcoming Faculty Wellness session, Discovering the Inner Self: A Journey Towards Emotional Wellbeing on August 22nd, 2024.

Q: A faculty member requested WebEx options to attend WIMS or Wellness Series for faculty on other campuses who are unable to attend due to their location and duties during the events.

A: Dr. Lange addressed the concern, and advised Dr. Ruck the events would be available through WebEx and that he would discuss this with Dr. Aung to ensure future events are available to all faculty in-person and via WebEx.

E. September Faculty Council Meeting

Dr. Dwivedi announced that all FSOM faculty members are invited to attend the September Faculty Council Meeting and Induction Ceremony on September 16th, 2024.

X. ROUND TABLE DISCUSION

Alok Dwivedi, Ph.D.PLFSOM Faculty Council President

Dr. Dwivedi opened the floor for topics or questions. None were presented.

XI. ADJOURNMENT

Approved:

Alok Dwivedi
Alok Dwivedi (Oct 15, 2024 15:33 MDT)

Alok Dwivedi, Ph.D.

PLFSOM Faculty Council President



Faculty Development Opportunities

Zuber D. Mulla, PhD, CPH, FACE

Interim Associate Dean for Faculty Development
Professor of Obstetrics and Gynecology
Paul L. Foster School of Medicine









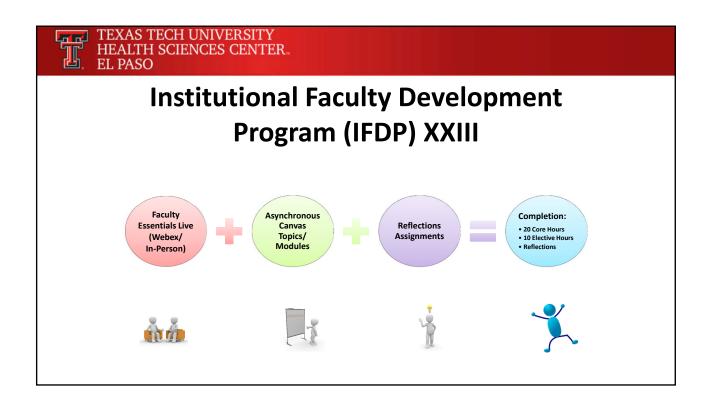
Institutional Faculty Development Program

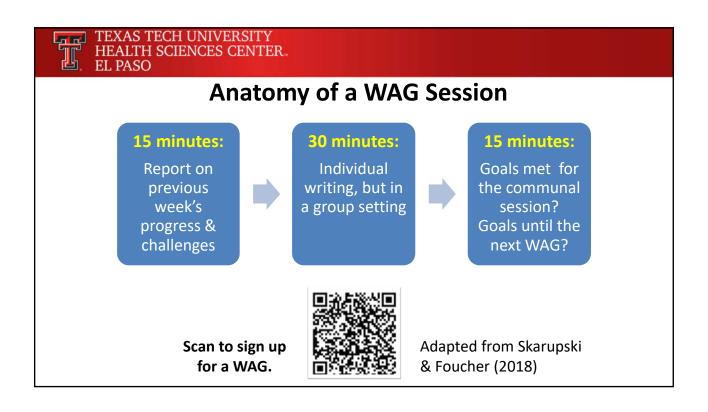
- Aligned with organizational mission and goals; receives the support needed to achieve its mission.
- Systematically designed, evidence-based, and focused on improving educational practice, leadership, and scholarship.
- Four domains: Teaching, Scholarship/Research, Professionalism, and Leadership Development.



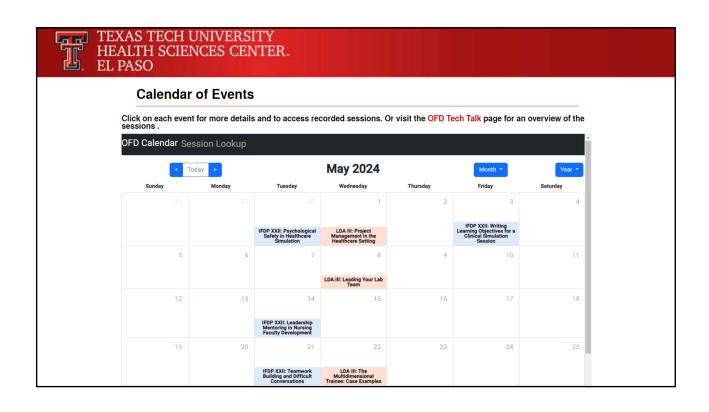
Institutional Faculty Development Program

- Graduated <u>302 faculty</u> members
 - From 2003 to 2024
 - Average annual number of graduates: 14
 - Average number of faculty who start the program: ~20
 - Opportunities for networking









S TECH UNIVERS TH SCIENCES CE SO Online Courses Please click on the cour		
Course Title	Description	Max CME/CNE Credits
Adult Teaching and Learning Course	Intended to improve the process of creating your learning objectives, applying different learning formats (e.g., large group sessions, small group facilitation, team-based learning (TBL), clinical and bedside teaching), and developing and analyzing different types of learner assessment.	9
Building Quality Online Courses	This course is a self-paced introduction that sets the foundation for creating a quality online course. This course covers a great deal of information that will help you in your course creation.	8
Teaching Quality Online Courses	This short course provides introductory knowledge and skills for effective online teaching. There are two primary goals of this course. First, you will receive information about best practices that you will apply in your online classroom. Second, you will experience an online learning environment in the role of a student.	6



Why should you enroll in an OFD program?

- ✓ Your participation supports the accreditation of the institution.
- ✓ Participants enhance their research and teaching tool kits.
- ✓ Participants are able to find mentors that meet their needs, or they can become mentors.
- ✓ Institutional leaders are cultivated.
- Networking opportunities allow you to make connections with your colleagues.



Office of Faculty Development

5001 El Paso Drive | MSC 21007

El Paso, TX 79905

Phone: <u>915-215-4380</u> Fax: 915-783-6214

E-mail: elpasofacultydevelopment@ttuhsc.edu

Website:

https://elpaso.ttuhsc.edu/som/facdevelopment/default.aspx





Grading and Promotion Committee

PRESENTED BY: MICHAEL PARSA, MD, COMMITTEE CHAIR

DATE: AUGUST 2024



Committee Charge

The GPC is a committee of the faculty appointed by the Dean with recommendations by the Faculty Council and is charged with the responsibility to review and evaluate the academic and behavioral progress of each medical student enrolled at the TTUHSC El Paso Paul L. Foster School of Medicine.

It is not a policy making body but rather applies the policies that are approved through the Curriculum and Education Policy Committee and the Faculty Council.

Updated 2023 GPAS policy:

https://elpaso.ttuhsc.edu/som/ome/CEPC/ documents/secure/Grading Promotion and Academic Standing Policy-GPAS-July 2023.pdf

Committee Composition and Terms of Service

Eight Faculty Members - Voting Members (5 members needed for quorum)

- Six clinical faculty Serving 3 year terms
 - · 4 Associate Professors
 - · 2 Assistant Professors (one term ending, need replacement)
- Two Medical Education faculty Serving 3 year terms
 - 1 Professor (term ending, need replacement)
 - 1 Assistant Professor
- Five Ex-Officio Non-Voting Members
 - ° 2 Office of Student Affairs
 - o 3 Office of Medical Education

Currently three positions open for GPC Voting Members.

Committee on Student Grading and Promotion **Committee on Student Grading and Promotion** TTUHSC EL PASO Member Term Length: Please update this log of members to reflect current composition. Highlight 3 vears 3rd Friday of Each Month, 2:00 pm Standing Meeting Day and Time: Standing Meeting Frequency: fields to indicate any vacancies. Please include support staff contact information, standing meeting day and time (i.e. 2nd Tues. of the month), and frequency (monthly), and member term length (ie. 2 yrs). Please submit this Mari Cotera- Office of Student Affairs, Associate Director Term Start Date Term Expiration Date Voting Memb 08/15/2023 Appointed - Aug. 15, 2023 Internal Medicine Voting Membe 12/1/2020 Reappointed 2023 12/1/2020 Reappointed 2023 Voting Member M.D. 2027 Nathan Ph.D. Assistant Professor Medical Education 2024 2027 Voting Member Pediatrics/Med Ed **Current Non-Voting Ex-Officio Members** Associate Dean Student Affai FSOM Student Affair Interim Assoc. Dean for Med Medical Education nvoting Membe Dr. rer. nat. Assoc. Professor Medical Education Nonvoting Member Medical Education

Current Issues/Concerns

We meet monthly and sometimes more frequently, for time sensitive student issues, to provide recommendations or take action upon students brought to our attention by Student Affairs.

There are currently three open positions for GPC voting members.

18/19 to 23/24 comparison

Years	Total of student's referred to GPC
2023/2024	52
2022/2023	57
2021/2022	39
2020/2021	32
2019/2020	23
2018/2019	41

Totals for months from June - May of designated AY

• 2023-24 total of 2 dismissals (one professionalism, one academic)

		•		
ıı	ncom	Ina	γcti	onc
U	pcomi	וווצ	atti	0113
_	10 0 0			

We will continue to meet monthly and on an as-needed basis

Recruitment of new members

Q&A



EL PASO COUNTY MEDICAL SOCIETY (EPCMS) UPDATE

Rebecca L Campos, MD Aug 13, 2024



Tesoro Club

San Augustin Ballroom



The 2024 conference will be held on Aug. 22-23.



AGENDA

THURSDAY, AUG. 22

4:30-6:30 pm Welcome Reception

FRIDAY, AUG. 23

Continental Breakfast and Registration Welcome and Introductions 8:30 am

Welcome and Introductions
Victor Gonzalez, MD, Chaig Rodrie Health Caucus
Special Guest U.S. Rep. Henry Cuellar (D-Texas)
Keynote: Sen Judóth Zaffinni (D-Laredo)
Ray Callas, MD, President, Taxes Medical Association
Tyler King, DO, Laredo City Council (District 6)

CONFERENCE PROGRAM

Impact of Migrant Health Care

Alexander L. Eastman, MD Chief Medical Officer, Department of Homeland Security

Emerging Clinical Conditions of the Migrant Population

Hector Ocaranza, MD, Local Health Authority, City-County of El Paso, TX

Cross-Border Infectious Disease Richard Chamberlain, DrPH, Director, City of Laredo Public Health Department

Corporate Practice of Medicine and Health Care Outcomes Sheila M. Magoon, MD, Executive Director, Buena Vida y Salud, LLC

Workforce Development: Recruiting and Retaining Physicians on the Border Michael Hocks, MD, Dean, UTROV School of Medicine; Senior Vice President, UT Health RGV

Richard Lange, MD, President, Texas Tech University Health Sciences Center El Paso; Dean, TTUHSC El Paso Paul L. Foster School of Medicine

Sherif Zaafran, MD, President, Texas Medical Board

12-1 pm Working Lunch

CME: Legislative Update "What's on the Horizon"

By G. Ray Callas, MD, TMA President

AMA PRACategory1Credit™WithEthics

Thursday, Aug. 29 | 5:30 pm MST

Please RSVP to Patsy Slaughter | epmedsoc@aol.com (915) 820-3302
Elsa Chaparro (915) 540-3872
We will provide zoom link when you register.

More Upcoming items:

- Next EPCMS meeting September 10, 2024 at 5:30pm (Virtual)
- Next CME session September Medical Record Documentation
- Reviewers for El Paso Physician Magazine
 - Students may participate as a reviewer
- Student involvement welcomed. Membership is free for students.

Questions?			