



## FACULTY SENATE MEETING MINUTES

Friday, June 28, 2024

12:00 P.M. – 1:00 P.M.

MEB 3200A & WebEx

### FACULTY SENATORS IN ATTENDANCE

KoKo Aung, M.D., M.P.H.; Vice President for Faculty Success,  
TTUHSC El Paso, Ex-Officio, Non-Voting Member  
Deborah Clegg, M.D., M.B.A., Vice President for Research, TTUHSC El Paso,  
Ex-Officio, Non-Voting Member  
Luisa A. Bowcutt, M.S.N., APRN, CNM, HSON  
Robert A. Danforth, D.D.S., HSDM, Nominating Committee Chair  
Huanyu Dou, M.D., FGSBS  
Gloria Loera, D.N.P., R.N., NEA-BC, HSON

Richard. W. McCallum, M.D., Faculty Senate Past-President, PLFSOM  
Stormy Monks, Ph.D., MPH, CHES, FSOM  
Marcos E. Ortega, Ph.D., HSDM  
Todd Parco, D.D.S., M.S.D., HSDM  
Ramadevi Subramani Reddy, Ph.D., FGSBS  
Laura Rodriguez, M.S.N., R.N., HSON  
Jon D. Wagner, D.D.S., M.D., HSDM  
Mingtao Zeng, Ph.D., FGSBS

### ABSENT FACULTY SENATE MEMBERS

Richard Lange, M.D., M.B.A., President, TTUHSC El Paso, Ex-Officio,  
Non-Voting Member  
Abhizith Deoker, M.D., FSOM, Faculty Senate President

Alok Dwivedi, Ph.D., FSOM  
Subodh Kumar, Ph.D., FGSBS  
Jaclyn Reyes, M.S.N., R.N., CNE, CMSRN, HSON

### OTHER ATTENDEES

Oliana Alikaj-Fierro, Ph.D., M.B.A., Senior Managing Director, Office of  
Institutional Research and Effectiveness, TTUHSC El Paso  
A. Peter Catinella, M.D., MPH, FSOM  
Jessica Chacon, Ph.D., FSOM  
Biff Palmer, M.D., FSOM

Irene Sarosiek, M.D., FSOM  
Cindy Camarillo, Managing Director, Office of Faculty Affairs  
Tony Castaneda, Director, Faculty Recruitment, Office of Faculty Affairs  
Macy McBeth, Unit Manager, Faculty Recruitment, Office of Faculty Affairs  
Miguel Royo-Leon, Lead Analyst, Faculty Services, Office of Faculty Affairs

### I. CALL TO ORDER

**Richard W. McCallum, M.D., FSOM, Faculty Senate Past-President**

Dr. Richard W. McCallum, FSOM, Faculty Senate Past-President, welcomed everyone and called the meeting to order at 12:06 P.M.



## II. REVIEW AND APPROVAL OF MINUTES

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

The minutes from the April 26, 2024 Faculty Senate meeting were sent to Faculty Senators for review prior to this meeting. The minutes were unanimously approved as presented.

## III. STANDING COMMITTEE UPDATES

**University Affairs Committee Update by Todd Parco, D.D.S., M.D.S., University Affairs Committee Chair**

The University Affairs Committee addressed the issues with library access at early times of the day and there are no current badge access issues at this time. The Committee also discussed the delays dental school faculty have experienced in obtaining their Texas dental licenses. Dr. Parco presented the idea of having a TTUHSC El Paso representative for each school to assist incoming faculty with obtaining licenses. Dr. Aung, Vice President for Faculty Success, noted in the medical and nursing schools, this problem does not exist because the Texas license is required for a medical or nursing faculty member to begin their employment. While administrative assistants can assist with the completion of licensing forms, it is up to the practitioner to monitor the licensing process and ensure that the license is issued in time for employment. The Faculty Senate concluded this is a school-specific issue rather than an institutional issue. Dr. Parco acknowledged this is a school-specific issue and will address it with the dental school's governing body.

**Nominating Committee Update by Robert Danforth, D.D.S., Nominating Committee Chair**

The Nominating Committee met in April to discuss the current vacancies on the standing committees: Faculty Resources and University Affairs. Prior to today's meeting, three faculty members were nominated and these candidates all agreed to serve on their respective committees.

Dr. Danforth presented the three (3) nominees to the Faculty Senate:

- Faculty Resources Committee Member Nominees:
  - Terese A. Andino, D.D.S., M.B.A., HSDM
  - Ramadevi Subramani Reddy, Ph.D., FGSBS
- University Affairs Committee Member Nominee:
  - Subodh Kumar, Ph.D., M.S., FGSBS

Dr. McCallum called the vote on the appointment of Dr. Terese A. Andino and Dr. Ramadevi Subramani Reddy to each serve a two (2) year term on the Faculty Resources Committee, and the appointment of Dr. Subodh Kumar to serve a two (2) year term on the University Affairs Committee. The Faculty Senate unanimously voted to approve these three committee appointments.

Dr. Danforth brought the upcoming need to elect a Faculty Senator President-Elect to the Senate's attention. He described the difficulty in finding candidates for the position and urged the other Senators to assist in recruiting viable candidates for the position. Existing faculty senators are the only eligible candidates for the President-Elect position. The Senate is charged with holding an election for this position in August.



### III. NEW BUSINESS

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

**TTUHSC El Paso Office of Institutional Research and Effectiveness** Oliana Alikaj-Fierro, Ph.D., M.B.A., Senior Managing Director, presented an overview of the Office of Institutional Research and Effectiveness and a proposed survey to be distributed to faculty and staff to assess satisfaction with University services, such as technology, library services, facilities, and campus security. The survey will also assess how well our institution adheres to its mission, values, and policies. A draft of the survey was distributed to the senators for their feedback.

Dr. Alikaj-Fierro's presentation slides can be viewed with this link:



TTUHSC El Paso officially reaffirmed its Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Accreditation in December 2023 with the next review scheduled for 2029. With this next review in mind, the Office of Institutional Research and Effectiveness (OIRE) realized a need for more data and developed a proposed Faculty and Staff Institutional Effectiveness Survey. The proposed survey will be administered to faculty, staff, and students to provide an overview of the institution's satisfaction. Data from the OIRE's proposed survey will be used in the institution's strategic planning and to monitor the faculty and staff's satisfaction with the institution's environment. The survey is anticipated to be released once per year and is scheduled to release as early as next year. The goal is to have three cycles of data from this survey to use in the 2029 SACSCOC Accreditation review. The survey will include three sections:

1. The agreement in which the institution is following its mission, vision, and policies and procedures
2. The satisfaction with the institution's library resources, general technology resources, and facilities (campus security and space adequacy)
3. One open-ended item asking for suggested areas that need improvement

Dr. Aung added that this survey does not overlap with the content of the Association of American Medical Colleges (AAMC) StandPoint survey for faculty satisfaction administered across all of TTUHSC El Paso's schools. This standard survey provides a standard metric to obtain satisfaction data, ensures faculty



confidentiality, and provides comparisons with other institutions that also use the survey. However, this survey is expensive, and does not offer room to incorporate additional questions based on the institution's need. The last AAMC survey was conducted in 2021 and the next roll out of the survey is planned for 2025 or 2026. Typically, it is conducted every 3-5 years. The OIRE's proposed survey will be in conjunction with the AAMC survey to address topics that are unique to TTUHSC El Paso and not represented in the AAMC standard survey.

Action Item: The Faculty Senate will obtain feedback from Senators on the proposed survey by the next Faculty Senate Meeting for approval of the survey

**Standing Committee Annual Reports** To fulfill the Faculty Senate Bylaws requirement in *Section 4.1*, each committee chair will provide an annual report of the committee's activities and recommendations to the Faculty Senate. This report will be in the form of Power Point slides and will be included in the Faculty Senate President's report at the All-Faculty Meeting in August. The committee chairs will receive reminders and previous reports for guidance. Each committee chair should submit their annual report to [facultysenateelp@ttuhsc.edu](mailto:facultysenateelp@ttuhsc.edu) by July 31, 2024.

#### IV. OLD BUSINESS

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

**Revised Standing Committee Strategic Goals** The strategic goals have been updated to reflect the charges of the standing committees with the new assignments made by the Faculty Senate in the past year. The updated goals are marked in red.

- Faculty Resources Committee
  1. Review faculty development opportunities
  2. Review processes for the recruitment of faculty and ensure search committee representation by faculty
  3. Address faculty amenities such as on-campus daycare, physical activity facilities, and food options to improve faculty quality of life on campus
  4. Faculty retention
  5. **Work with the Office of Faculty Development to develop videos illustrating TTUHSC El Paso Values Based Culture**
  6. **Research faculty cost of living adjustments**
- Research Resources Committee
  1. Promote the continuous dissemination of information on available research across TTUHSC El Paso to the faculty
  2. Identify research mentors for TTUHSC El Paso faculty members
- University Affairs Committee
  1. Address faculty IT issues including PC/hardware issues
  2. Address library services for faculty
  3. Work with HR to expedite and streamline recruitment and hiring processes for staff vacancies in clinical areas, labs, and faculty support positions



**Ad Hoc Bylaws Committee Update** The Ad Hoc Bylaws Committee, the Executive Committee, and General Counsel met in April to discuss the proposed standing committee. Following that discussion, the Ad Hoc Bylaws Committee met again and outlined a new proposal for a standing committee titled: Committee on Performance Excellence. This proposal is under review and will be discussed at a future Faculty Senate meeting. Dr. Loera, as chair of the Ad Hoc Bylaws Committee, will be invited to the next Faculty Senate Executive Committee meeting to discuss the proposal with Faculty Senate officers.

## VI. ANNOUNCEMENTS AND UPCOMING EVENTS

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

- **Building Signage** During the round table discussion of the April Faculty Senate meeting, Senators discussed an issue with proper building signage for emergency accessibility. This signage issue is already being addressed by the TTUHSC El Paso Academic Council. No further action is needed by the Faculty Senate at this time.
- **Faculty Senate Meeting** The next meeting will be on Friday, July 26<sup>th</sup> from 12:00-1:00 pm in the MEB 3200A Conference Room.
- **TTUHSC El Paso All-Faculty Meeting** The meeting will be scheduled in August, date TBD. All faculty members are encouraged to attend.

## VII. ROUND TABLE DISCUSSION

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

Dr. McCallum opened the meeting up for round table discussion.

- **Research Dashboard** Dr. Clegg and her team in the Office for Research developed the Research Dashboard which provides a comprehensive resource for conducting research and working with the Institutional Review Board (IRB) at TTUHSC El Paso. It includes research coordinators, protocols, research expenditures, IRB policies, and operating research procedures. This is designed to be shared with all faculty and will be a great asset for the school.
- **Researcher Recognition** Dr. McCallum shared the recent recognition of seven TTUHSC El Paso faculty members being named among Stanford University/Elsevier's prestigious World's Top 2% of Scientists List. These rankings are based on citations, productivity, and other key metrics. Please join us in congratulating the follow faculty members in this outstanding achievement:
  - Richard Lange, M.D., M.B.A., President, TTUHSC El Paso, Dean and Professor, FSOM
  - Stephen W. Borron, M.D., M.S., FACEP, FACMT, Professor and Division Chief of Medical Toxicology
  - Deborah Clegg, Ph.D., M.B.A., Vice President for Research, TTUHSC El Paso, Professor, Department of Internal Medicine, FSOM
  - Richard McCallum, M.D., FRACP, Professor, Department of Internal Medicine, FSOM
  - Debabrata Mukherjee, M.D., M.S., Professor and Department Chair of Internal Medicine, FSOM
  - Attilio Orazi, M.D., FRCPATH, Professor and Department Chair of Pathology
  - Biff F. Palmer, M.D., FACP, FASN, Professor, Department of Medical Education, FSOM.



- **Dental Continuing Education** Dr. Danforth requested an update on the status of receiving continuing education accreditation for the dental school. Dr. Aung reminded Senators that TTUHSC El Paso must receive accreditation for the medical and nursing continuing education in good standing before we can move forward with the next steps to proceed with joint accreditation for interprofessional education, which will include American Dental Association's education recognition. The nursing continuing education re-accreditation process has been completed and is in effect from 2024-2028. We are still under review for the re-accreditation by the Accreditation Council for Continuing Medical Education (ACCME) to receive a full accreditation in good standing for the next four years, after which the institution can transition to joint accreditation for interprofessional continuing education program. Rather than have 3 individual accreditations for each discipline's continuing education, we will have one overarching accreditation for the three professions. Dr. Aung will keep the faculty updated on this process. Dr. Danforth asked for the likelihood of receiving this accreditation before October, but Dr. Aung could not comment without knowing the exact timing of the release of the outcome of the current ACCME re-accreditation later this year.

Dr. Aung announced the institution also started providing continuing education for dental hygienists to receive a dental hygiene local infiltration anesthesia certificate from the Texas Board of Dental Examiners to prepare them for administering local infiltration anesthetics. This is occurring in the Oral Health Center. Dr. Ortega confirmed the first and the second group of dental hygienists has started the course.

- **Pigeon Control** Dr. Danforth updated the Senate on the pigeon control on campus. To prevent the birds from building nests, maintenance will be trimming the branches in the hopes of preventing pigeon droppings on the sidewalk.

#### VIII. ADJOURNMENT

**Richard. W. McCallum, M.D., FSOM, Faculty Senate Past-President**

The meeting was adjourned at 12:59 P.M.

A handwritten signature in black ink, appearing to read "Abhizith Deoker".

**Abhizith Deoker, M.D.**

*Faculty Senate President 2023-2024*

A handwritten date in black ink, "7/26/2024".

**Date**