

MEMBERS IN ATTENDANCE:

- Mary Josephine Amaro Esparza, D.O., Assistant Professor, Family Medicine – Transmountain
- M’Melo Banda, M.D., Assistant Professor, Family Medicine – Transmountain
- Jose Castro Garcia, M.D., Assistant Professor, Surgery
- Scott Crawford, M.D., Associate Professor, Emergency Medicine
- Abhizith Deoker, M.D., Associate Professor, Internal Medicine
- Alok Dwivedi, Ph.D., Professor, Molecular and Translational Medicine, Immediate Past-President
- Brian Edwards, M.D., Assistant Professor, Internal Medicine
- Roberto Gamez, M.D., Assistant Professor, Pathology
- Katherine Hartl, M.D., Assistant Professor, Family and Community Medicine
- Hugo Kato, M.D., Assistant Professor, Pediatrics
- P. Antonio Maldonado, M.D., Associate Professor, Obstetrics & Gynecology
- Wayde Miller, M.D., Assistant Professor, Anesthesiology
- Stormy Monks, Ph.D., M.P.H., Associate Professor, Emergency Medicine, Immediate Past-President
- Claudia Maria Prospero Ponce, M.D., Assistant Professor, Neurology
- Dale Quest, Ph.D., Professor, Medical Education, President-Elect
- Lela Ruck, M.D., Assistant Professor, Internal Medicine – Transmountain
- KoKo Aung, M.D., M.P.H., Vice President for Faculty Success, TTUHSC El Paso, Associate Dean for Faculty Affairs, PLFSOM, Ex-Officio, Non-Voting Member
- Richard Lange, M.D., M.B.A., President, TTUHSC El Paso, Dean, PLFSOM, Ex-Officio, Non-Voting Member



MEMBERS NOT IN ATTENDANCE:





- Adam Adler, M.D., Associate Professor, Orthopaedic Surgery & Rehabilitation
- Daniel Bustamante, M.D., Assistant Professor, Pathology
- Evan Corning, M.D., Assistant Professor, Orthopaedic Surgery & Rehabilitation
- Brian Kim, M.D., Assistant Professor, Radiology
- Vital Rangashamanna, M.D., Assistant Professor, Radiology

GUESTS:

- Rebecca Campos, M.D., PLFSOM EPCMS Representative; Assistant Professor, Medical Education
- Jessica Chacon, Ph.D., Assistant Professor, Medical Education
- Rona Fagan, R.N., B.S.N., M.A., Faculty Associate, Orthopaedic Surgery & Rehabilitation
- Nathan Holland, Ph.D., Chair, Committee on Medical Admissions; Assistant Professor, Medical Education
- Thwe Htay, M.D., Professor, Medical Education
- Ghislaine Darly Mayer, Ph.D., Associate Professor, Medical Education
- Zuber Mulla, Ph.D., Professor, Obstetrics & Gynecology
- Sarah Walker, M.D., PLFSOM EPCMS Representative; Assistant Professor, Surgery
- Michelle Brown, Senior Analyst, Office of Faculty Affairs
- Cindy Camarillo, Managing Director, Office of Faculty Affairs
- Danielle Lara, Coordinator, Office of Faculty Affairs
- Miguel Royo-Leon, Lead Analyst, Office of Faculty Affairs

I. CALL TO ORDER	
Alok Dwivedi, Ph.D. 2023-2024 FSOM Faculty Council President	Dr. Alok Dwivedi, 2023-2024 Faculty Council President, welcomed all attendees joining in-person and via WebEx. Quorum was met and he called the Faculty Council meeting to order at 12:05 PM.
II. REVIEW AND APPROVAL OF MINUTES	
Alok Dwivedi, Ph.D. 2023-2024 FSOM Faculty Council President	The Faculty Council meeting minutes from August 19, 2024 were approved as presented.
III. FSOM DEAN'S REPORT	
Richard Lange, M.D., M.B.A FSOM Dean	<p>A. FSOM Dean's Update</p> <p>Clinical and Cancer Center Updates: Dr. Lange reported that TTUHSC El Paso had consulted with the architects and decided to combine the clinical science building and cancer center as a single structure known as the Comprehensive Cancer Center. The building will have approximately 350,000 sq. ft. total with separate entrances to each facility linked by a combined hallway to gain some efficiencies for patient care. Architects have met with different departments from TTUHSC El Paso, the University Medical Center (UMC) of El Paso, and El Paso Children's Hospital (EPCH). Final renderings will be revealed to department chairs, and a campus-wide update will be announced for discussions and input on the structure. Construction will begin at the end of 2024, and is expected to take about two years to complete. Dr. Lange announced that the construction will occur on Rick Francis St., north of the railroad on the east side. This will include a parking lot in front of the center, with additional patient parking on the west side of the street.</p> <p>Legislative Request: Dr. Lange stated the Texas legislature meets for 140 days every other year, usually in January through May. The three primary funding sources for the school in order of size are: formula funding received by the state of Texas for each student, sq. foot, and research accomplishments; hospital service contracts; and professional fees from patient collections. Dr. Lange will be requesting the state to increase the amount from formula funding in relation to inflation. Tuition is a small fraction of what the medical school collects and the budget for this school year will be about \$400 million. Dr. Lange announced to the Faculty Council representatives that he will request the budget for mission-specific funding to be continuous (relating to the number of patients provided care), an increase in funding for the comprehensive cancer center, and additional funds for a permanent building for the Hunt School of Dental Medicine.</p> <p>Department Meetings: Dr. Lange announced that he and Dr. Aung have been visiting different departments to communicate with faculty members who may have missed Faculty Council sessions or cannot attend due to providing clinical service. They have provided updates on the new clinical buildings, funding, recruitment and retention, promotion and tenure, and various issues. These topics have been identified by concerned</p>

FSOM Dean's Report Continued...	<p>faculty. Dr. Lange mentioned information has been communicated through Faculty Council meetings, faculty meetings, Tech Talk, and online resources. Dr. Lange thanked Dr. Aung and the department chairs for allowing the time needed to have these discussions.</p> <p>Strategic Plan: Dr. Lange mentioned the strategic plan of 2020-2025 will soon be wrapped up. Starting in 2025, a new strategic plan will be set in motion for the next 5-year cycle across the university. The plan will be altered to include the Comprehensive Cancer Center. It begins with faculty contributing through participation in various committees. Dr. Lange reminded faculty they may join the committees to contribute to the strategic 5-year plan. The current plan is displayed on the school's website.</p>
IV. FACULTY AFFAIRS REPORT	
<p>KoKo Aung, M.D., Ph.D. Vice President for Faculty Success; Associate Dean for Faculty Affairs</p>	<p>A. Faculty Affairs Update Faculty Executive Leadership Recruitment: Dr. Aung stated that recruitment for the Directors of the Center of Emphasis in Diabetes and Metabolism and the Center of Emphasis in Neurosciences are underway. Searches for Department Chairs of Family and Community Medicine and Radiology are also in progress.</p> <p>The FSOM Dean search is active with candidates under review. The school has partnered with a top healthcare executive search firm, WittKieffer, to conduct a nationwide search. The position has attracted academic leaders from across the country. The committee is interviewing beginning this month and will maintain a thorough and fair selection process to with an emphasis on leadership, academic excellence, and fulfilling the school's vision. The selected candidate will exercise the TTUHSC El Paso vales-base culture to guide the institution forward.</p> <p>Annual Faculty Evaluations: Dr. Aung announced that the instructions for annual faculty evaluations and relevant Watermark Faculty Success (formerly Digital Measures) training will be announced at the end of this month.</p>
V. COMMITTEE REPORT	
<p>Nathan Holland, M.S., Ph.D. Chair, Committee on Medical School Admissions</p>	<p>A. Committee on Medical School Admissions Dr. Holland presented an update from the Committee on Medical School Admissions.</p> <div data-bbox="743 1203 1077 1414">  <p>Admissions Committee Report PRESENTED BY: NATHAN HOLLAND, MS, PHD DATE: SEPTEMBER 16, 2024</p>  <p><i>*Please see attached report</i></p> </div>

VI. EPCMS REPORT	
Rebecca Campos, M.D. EPCMS – PLFSOM Representative	<p>A. El Paso County Medical Society (EPCMS) Dr. Campos provided the faculty report from the EPCMS meeting.</p> <div>   </div> <div>   </div> <p><i>*Please see attached report</i></p>
VII. OLD BUSINESS	
Alok Dwivedi, Ph.D. 2023-2024 FSOM Faculty Council President	<p>A. Standing Committee Appointments Dr. Dwivedi announced to the Faculty Council a list of committee appointments made by the dean f for the following standing committees.</p> <ol style="list-style-type: none"> a. Committee on Clinical Affairs <ul style="list-style-type: none"> – Melanie Longhurst, Ph.D., Psychiatry b. Committee on Continuing Medical Education <ul style="list-style-type: none"> – Susan McLean, M.D., M.P.H., Surgery c. Curriculum and Educational Policy Committee <ul style="list-style-type: none"> – Biff Palmer, M.D., Medical Education – Natalia Sidhu, M.D., Pediatrics d. Committee on Medical School Admissions <ul style="list-style-type: none"> – Roger Skiles, M.D., Surgery e. Physician and Student Wellbeing Committee <ul style="list-style-type: none"> – Kristine Glass, M.D., Psychiatry f. Committee on Student Affairs <ul style="list-style-type: none"> – Abhinav Vulisha, M.D., Internal Medicine g. Committee on Student Grading and Promotion <ul style="list-style-type: none"> – Jude Abadie, Ph.D., Pathology h. Academic Council Dean Appointments <ul style="list-style-type: none"> – KoKo Aung, M.D., M.P.H. (reappointed), Associate Dean for Faculty Affairs – Maureen Francis, M.D., Associate Dean for Medical Education – Zuber Mulla, M.D., Interim Associate Dean for Faculty Development – Cynthia Perry, Ph.D., Associate Academic Dean for Admissions

<p>Old Business Continued...</p>	<p>B. Standing Committee Vacancies</p> <p>Dr. Dwivedi announced that an email will be sent to solicit nominations to fill the remaining seats on the following committees:</p> <ol style="list-style-type: none"> Committee on Medical School Admissions (Several Seats) Committee on Continuing Medical Education (Several Seats) Committee on Student Grading and Promotion (2 Seats) Committee on Clinical Affairs (Anesthesiology, Family & Community Medicine, & OB/GYN Department Representatives) Committee on Student Affairs (1 Clerkship Representatives) Curriculum & Educational Policy Committee (1 Clinician) Physician and Student Wellbeing Committee Ad Hoc Bylaws Committee (Several Seats) <p>Dr. Dwivedi encouraged faculty to submit their nominations of interested faculty and reminded them that there is urgency to fill these vacancies. Names can be submitted to fservices@ttuhsc.edu.</p> <p>C. Departments Pending Faculty Council Representative Elections</p> <p>Dr. Dwivedi reminded the faculty that voting seats on the FSOM Faculty Council are still up for election/re-election in two departments:</p> <ul style="list-style-type: none"> Department of Pediatrics Department of Psychiatry
<p>VIII. NEW BUSINESS</p>	
<p>Alok Dwivedi, Ph.D. 2023-2024 FSOM Faculty Council President</p>	<p>A. New and Re-Elected Faculty Council Representatives</p> <p><i>Re-Elected Faculty Council Representatives:</i> Dr. Dwivedi announced that the following Faculty Council Representatives have been re-elected by their departments:</p> <ol style="list-style-type: none"> Jose Castro Garcia, M.D. - Department of Surgery Katherine Hartl, M.D. - Department of Family and Community Medicine P. Antonio Maldonado, M.D. - Department of Obstetrics and Gynecology Wayde Miller, M.D. - Department of Anesthesiology Lela Ruck, M.D. - Department of Internal Medicine – Transmountain <p>Dr. Dwivedi congratulated the faculty who were re-elected, and noted that the Faculty Council is pleased to them back for a second term. Their experience is welcome, and the Faculty Council looks forward to them taking an active role as Faculty Council Representatives.</p>

New Business Continued...	<p><i>New Faculty Council Representatives</i> Dr. Dwivedi proceeded to announce the newest Faculty Council Representatives that have been elected by their department:</p> <ol style="list-style-type: none"> M'Melo Banda, M.D. - Department of Family Medicine – Transmountain Evan Corning, M.D. - Department of Orthopaedic Surgery and Rehabilitation Brian Edwards, M.D. - Department of Internal Medicine Roberto Gamez, M.D. - Department of Pathology Brian Kim, M.D. - Department of Radiology Scott Crawford, M.D. - Department of Emergency Medicine <p>Dr. Dwivedi welcomed and congratulated the newly elected faculty, and noted the Faculty Council looks forward to working with them.</p> <p>B. TTUHSC El Paso Faculty Senate Election of FSOM Senator</p> <p>Dr. Dwivedi announced that an election will be held for a Faculty Senator representing the FSOM on the TTUHSC El Paso Faculty Senate. The Faculty Senator will replace the seat left vacant by Dr. Richard McCallum, as his term on the Faculty Senate will expire this month. Having served two consecutive terms, he is not eligible for re-election, as he served two consecutive terms.</p> <ul style="list-style-type: none"> Nominations are accepted from any interested FSOM faculty member who is at least 0.5 FTE or higher, and willing to represent the FSOM on the TTUHSC El Paso Faculty Senate for a 3-year term. Please ask faculty in your department if they are interested in serving as a Faculty Senator, and send nominations to fservices@ttuhsc.edu.
IX. ROUND TABLE DISCUSSION	
Alok Dwivedi, Ph.D. PLFSOM Faculty Council President	Dr. Dwivedi opened the floor for topics or questions. None were presented.
X. FACULTY COUNCIL ANNOUNCEMENTS	
Alok Dwivedi, Ph.D. PLFSOM Faculty Council President	<p>A. October Faculty Council Meeting</p> <p>Dr. Dwivedi announced that all FSOM faculty members are invited to attend the October Faculty Council Meeting on October 21, 2024.</p>
XI. OFFICER INDUCTION CEREMONY	
	Dr. Aung presided over the 2024-2025 Officer Induction Ceremony. Dr. Aung expressed his deep appreciation for all faculty members who have stepped up to serve the faculty by assuming crucial leadership roles in the Faculty Council, and thanked them for their service.

Officer Induction Ceremony Continued...

- **Outgoing Department Representatives** Dr. Aung acknowledged the outgoing Faculty Council department representatives and presented them each with a small token of appreciation:
 - **Adam Adler, M.D.**, Department of Orthopaedic Surgery and Rehabilitation
 - **Mary Josephine Amaro Esparza, D.O.**, Department of Family Medicine – Transmountain
 - **Daniel Bustamante, M.D.**, Department of Pathology
 - **Abhizith Deoker, M.D.**, Department of Internal Medicine
- **Outgoing Immediate Past-President** Dr. Aung acknowledged Dr. Stormy Monks, outgoing 2023-2024 Immediate Past-President and representative for the Department of Emergency Medicine. He thanked her for her outstanding service to the faculty of the FSOM over the past three years as a Faculty Council officer and presented her with a small token of appreciation.
- **President-Elect** Dr. Aung introduced Dr. Claudia Maria Prospero Ponce, representative for the Department of Neurology, as the 2024-2025 President-Elect.
- **Immediate Past-President** Dr. Aung acknowledged Dr. Alok Dwivedi for his service as a strong voice of the FSOM faculty as the 2023-2024 Faculty Council President. A plaque was presented to Dr. Dwivedi as a token of appreciation. Dr. Dwivedi will now serve as the Faculty Council Immediate Past-President in 2024-2025. As the outgoing President, Dr. Dwivedi addressed the Faculty Council.
 - Dr. Dwivedi thanked all Faculty Council Representatives for their service. Dr. Dwivedi stated his term as President has been valuable personally and professionally.
 - One of his goals was to identify challenges and potential solutions for academic promotions, capacity building, and scholarly engagement, and was pleased that the Faculty Council was able to advance this goal. Along with Dr. Quest, he will disseminate the Annual Faculty Governance Retreat outcomes at the upcoming leadership retreat.
 - Dr. Dwivedi mentioned he was initially hesitant about the responsibilities as Faculty Council President, but the task became much easier for him due the strong work support from Faculty Affairs staff in organizing the Faculty Council meetings. Dr. Dwivedi thanked Dr. Aung for the valuable support he offered on many occasions when they discussed Faculty Council and other matters, and Dr. Aung made it a point to meet.
 - Dr. Dwivedi encouraged Faculty Council representatives to participate in meetings and to take up the roles that are available in standing committees. The Faculty Council President and officer roles are an accomplishment to include in a promotion and tenure application.
 - Dr. Dwivedi also thanked fellow officers, Dr. Monks and Dr. Quest, for providing guidance and shaping the Faculty Council meeting agenda every month. Dr. Dwivedi looks forward to continuing to support the Faculty Council's new leadership. Dr. Dwivedi wished Dr. Quest luck in taking charge as the Faculty Council President.

Officer Induction Ceremony Continued...	<ul style="list-style-type: none"> • President Dr. Dwivedi passed the gavel to Dr. Dale Quest, and introduced Dr. Quest as the 2024-2025 Faculty Council President. As the incoming President, Dr. Quest addressed the Faculty Council. <ul style="list-style-type: none"> ○ Dr. Quest stated the primary role of the Faculty Council President is to facilitate communication between members of the FSOM faculty and the administration. He encouraged Faculty Council representatives to participate in the meetings, the Faculty Governance Retreat, and the department meetings with Dr. Lange and Dr. Aung. ○ Dr. Quest stated that the FSOM faculty are one faculty body, despite geographically separate sites. He mentioned that he and Dr. Abhizith Deoker, Faculty Senate President, would like to collaborate to have cohesiveness among faculty and across the TTUHSC El Paso schools, and will ensure this is a regular topic at Faculty Council and Faculty Senate meetings. He encouraged all representatives to share ideas on how to enhance faculty cohesiveness.
XII. ROUND TABLE DISCUSSION	
KoKo Aung, M.D., Ph.D. Vice President for Faculty Success; Associate Dean for Faculty Affairs	Dr. Dwivedi opened the floor for topics or questions. None were presented.
XIII. ADJOURNMENT	
Dale Quest, Ph.D. 2024-2025 FSOM Faculty Council President	With no further business to discuss, Dr. Quest adjourned the meeting at 1:03 PM.

Approved:

Dale Quest
Dale Quest (Oct 22, 2024 12:22 MDT)

Dale Quest, Ph.D.
2024-2025 FSOM Faculty Council President

Admissions Committee Report

PRESENTED BY: NATHAN HOLLAND, MS, PHD

DATE: SEPTEMBER 16, 2024



COMMITTEE COMPOSITION AND TERMS OF SERVICE

22 committee members:

20 Voting Members

8 Current Vacancies

plus 2 pending appointments

- Chair: Nathan Holland, PhD
- Vice-Chair: vacant
- EPCMS: Has not provided appointment
- 2 Ex-Officio (non-voting):
 Associate Dean of Admissions
 Senior Director of Admissions

Last Name	First Name	Degree	Academic Rank	Department	Committee Position	Term Start Date	Term Expiration Date
Hechanova	Aimee	MD	Assistant Professor	Internal Medicine	Member	2022	2025
Hogg	Tanis	PhD	Professor and Chair	Medical Education	Member	2022	2025
Khanjani	Narges	MD, PhD	Professor	Medical Education	Member	2022	2025
Lakshmanaswamy	Rajkumar	PhD	Professor and Chair	Molecular & Transitional Medicine	Member	2022	2025
Ortiz	Patricia	MD	Assistant Professor	Psychiatry	Member	2022	2025
Chacon	Jessica	PhD	Assistant Professor	Medical Education	Member	2023	2026
Bazuaye-Ekwuyasi	Eseosa	MD	Assistant Professor	Radiology	Member	2023	2026
Skiles	Roger	MD				2024	2027
Holland	Nathan	PhD	Assistant Professor	Medical Education	Chair	2023	2026
EPCMS-Vacant							
pending							
pending							
Vacant							
Vacant							
Vacant							
Vacant							
Vacant							
Vacant							
Vacant							
Perry	Cynthia	PhD	Associate Dean	Admissions	Ex Officio		

COMMITTEE CHARGE

The Committee shall have full authority to select members of the medical school entering class based on the screening assessments and interview evaluation reports and to fill vacancies that may occur in any of the medical school classes. A list of recommended candidates to be offered positions through the Texas Medical and Dental School Application Service (TMDSAS) matching process will be prepared based on a ranking determined following deliberations by the Committee. The Committee also shall have the responsibility to review the requirements for admission and, if necessary, to recommend revisions to the faculty.



ACTIONS TAKEN SINCE LAST REPORT

- Last report given March 18, 2024
- For EY25 so far: Received 4130 primary applications & 2341 completed applications
- Completed 222 interviews as of Sept 12th
- Interview days scheduled for season: 28 interview days including 7 Tuesdays
- Hired 4 SPs to assist with teamwork and social skills stations
- Incentivized MS4 participation with paid participation; cost split with Dean's office
- First MedFuture Cohort currently Sophomores at UTEP, second cohort announced June 7



Admissions Timeline EY25

Primary Application Period	May 2 nd – November 1 st
Supporting Documents due	December 15 th
Interviews	July – February
Pre-match Offer Period	October 15 th – December 31 st
Match Preferences (Student & Med Schools)	February 2 nd
TMDAS Match Day	February 16 th
JAMP Match (preferences due Jan 19 th)	February 9 th
Rolling Admissions	Feb 16 th – June 15 th

UPCOMING ACTIONS

- Begin making pre-match and OOS offers Oct 15
- EY 2025 goal to sit **138**
- Need to interview **690** this season
- Application and Re-applicant workshops scheduled in March/April

CURRENT ISSUES/CONCERNS

- With current model we will not have sufficient **# of evaluators to meet goal of 690 interviews**
- Anticipating class size expansion to 150 we will need to interview more candidates to meet demand
- Faculty are overextended and not enough willing evaluators.
- Filling committee vacancies will help us meet quorum and increase evaluators, filling these vacancies has been challenging

Q&A



EL PASO COUNTY MEDICAL SOCIETY (EPCMS) UPDATE

Rebecca L. Campos, MD
Sept. 2024



September 2024

- TB Summit by El Paso Public Health
 - CME and Dinner
 - Sept 25, 2024 from 5:30-8pm
 - Location: Civic Empowerment Center, Blue Flame Bldg 17th Floor
 - 304 Texas Avenue, El Paso, TX
 - www.eventcreate.com/e/tbsummitelpasotexas

Preview



Next Submission Deadline Nov 15, 2024

- TMA Member Registration is FREE

Questions?

- Next EPCMS meeting Oct 8 in person.
- 1301 Montana Ave, El Paso, TX 79902







