



FACULTY SENATORS IN ATTENDANCE

Christina Blanco, D.N.P., R.N., WHNPBC, FAANP, GGHSON
Gloria Loera, D.N.P., R.N., NEA-BC; GGHSON
Clarissa Silva, Ph.D., R.N., Faculty Senate President-Elect; GGHSON
Rosemary Walulu, Ph.D., R.N., ACRN; GGHSON
Laxman Gangwani, M.Sc., M.Tech. Ph.D.; GSBS
Mingtao Zeng, Ph.D.; GSBS

Lisa Ayoub-Rodriguez, M.D.; PLFSOM
Karinn M. Chambers, M.D.; PLFSOM
Richard W. McCallum, M.D., Nominating Committee Chair; PLFSOM
Gustavo J. Rodriguez, M.D., Faculty Senate President PLFSOM

FACULTY SENATORS ABSENT

Munmun Chattopadhyay, Ph.D.; GSBS
Subramanian Dhandayuthapani, Ph.D.; GSBS

GUESTS

KoKo Aung, M.D., M.P.H., Vice President for Faculty Success, TTUHSC El Paso
Cindy Camarillo, Sr. Director, Office of Faculty Affairs
Rosemary Prieto, Executive Associate, Office of Faculty Affairs

I. CALL TO ORDER

Gustavo Rodriguez, M.D., Faculty Senate President

Dr. Rodriguez, Faculty Senate President called the meeting to order at 12:05 PM after meeting quorum and welcomed all. Attendees joined via WebEx due to the TTUHSC El Paso's phase II COVID pandemic operations.

II. REVIEW AND APPROVAL OF MINUTES

Gustavo Rodriguez, M.D., Faculty Senate President

The meeting minutes for October 7, 2020, December 18, 2020, and January 29, 2021 were unanimously approved by the Faculty Senate as presented

III. FACULTY SENATE STANDING COMMITTEE REPORTS

Committee Chairs

a. Faculty Affairs Committee – Gloria Loera, D.N.P., R.N., Committee Chair, reported the committee meets bi-monthly and the next scheduled meeting is March 22, 2021 at 12pm. Faculty Senate is encouraged to share any agenda items for the Faculty Affairs Committee. Dr. Aung, Vice President for Faculty Success is invited to present at the next committee meeting on Monday, March 22, 2021.

b. Research Affairs Committee – Mingtao Zeng, Ph.D., Committee Chair, reported the committee meets bi-monthly and the next scheduled meeting is on March 25, 2021. Dr. Zeng and reported presented the following report:

Faculty Senate Meeting (02/26/2021)
Committee on Research Affairs Report: Dr. Mingtao Zeng

1. We have not had any committee meeting since our last meeting on 01/29/2021.
2. We will plan to have our next committee meeting on March 25, 2021.
2.1. OSP: We plan to invite Teresa M. Adams, M.Ed., Associate Managing Director, Office of Sponsored Programs, Office of the Vice President for Research, to introduce OSP to our committee. We will have opportunity to discuss the current status and needs of OSP.
2.2. RECL: Additionally, we will continue our discussion about issues of concerns and needs to maintain excellent services (such as staff shortage and service area expansion) in the Biostatistics and Epidemiology Consulting Lab (RECL).
3. Our committee has been intensively discussing about promotion of collaborative research in our community. Now, there is a good news I would like to share with Faculty Senate:
Office of the Vice President for research has announced a seed grant funding program: UTER-TTUHSC El Paso Joint Research Projects program. This program will fund collaborative research projects between the two institutions. This program will fund one year projects with maximum \$12,000 to each collaborative PI in the two universities.
The Scope: Application Submission Deadline: April 1, 2021. I encourage all faculty senators to distribute this good news to other faculty members. Please see: <https://research.ttuhsop.edu/uter-ttuhsoc-el-paso-joint-research-projects-program>

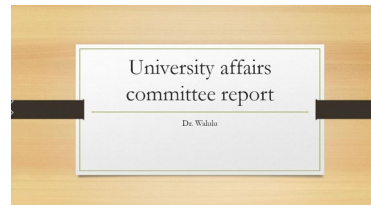
*See attached report

Q&A

Q: Is there a need to go through Office of Sponsored Programs to apply for the seed grant? Will this bypass the requirement for a one-month advanced submission deadline?

A: The April 1 deadline is for the application only

c. University Affairs Committee – Rosemary Walulu, Ph.D., R.N, Committee Chair, reported that the committee met on February 10, 2021 and reported the following:



Q&A

Q: Can IT provide examples of how members of the university have violated FERPA or HIPAA guidelines?

A: The only examples provided are Ransomware and social engineering attempts at the university

Q: It was also previously shared that the mailbox capacity will be upgraded, is there an update on mailbox size capacity expansion for faculty from IT?

Comments:

- The Faculty Senate agreed to invite an IT representative to share updates on IT restrictions.
- We need a list from the Library on all societies and journal subscriptions/affiliations/relationships with general medical organizations
- The Faculty Senate agree to invite a representative from the Library to share an update

IV. OLD BUSINESS

Gustavo Rodriguez, M.D., Faculty Senate President

a. Faculty Senate Bylaws Status Update - Dr. Rodriguez shared the proposed timeline for the Faculty Senate Bylaws as discussed by the Executive Committee.

FACULTY SENATE BYLAWS PROPOSED TIMELINE 2021		
Line Item	Dates	Action Items
1	February 15- March 12	Review by VP for Faculty Success, Faculty Affairs and Executive Committee
2	February 26	Faculty Senate Meeting: Bylaws status update by President
3	March 12 – April 9	Exec Committee sends to Ad Hoc Committee and calls for Ad hoc meeting to review all proposed revisions
4	March 26	Faculty Senate meeting
5	April 9	Ad Hoc Committee deadline to send any recommendations
6	April 16	Executive Committee Meeting – Review Status of Bylaws
7	April 16 – May 12	Send to Legal Counsel for Review
8	May 14	Executive Committee Meeting – Review Status and create final redline
9	May 28	Faculty Senate Meeting – Vote on redline amendments if no issues
10	June	All Faculty Vote
11	June	Send to President for Approval

*See attached

• Discussion:

- The Faculty Senate Bylaws are important and takes time to ensure all items are considered
- Equal representation across all schools is important to have full transparency and fairness
- Faculty Senate Bylaws are to be reviewed every two years and gives the Senate and opportunity to review and evaluate the requirements

b. Space for Clinical Research - Dr. Rodriguez reported the issue of space for clinical research was discussed in the Executive Committee meeting. The officer recommended this item should be referred to the PLFSOM Faculty Council as this matter is related to clinical research at the PLFSOM school level. Therefore, PLFSOM can work with the Interim Associate Dean for Research, Dr. Kiran Shokar, to address this matter.

Q&A

Q: Who can share more information regarding the space for clinical research concern with the PLFSOM Faculty Council?

A: Dr. McCallum will briefly share the needs and concerns at the PLFSOM.

Q: Is there a Research Taskforce?

A: A task force was previously appointed by President Lange. Dr. McCallum will resurrect the full report as presented to the President.

c. Faculty Senate Website Update – The Faculty Senate Website has been updated. For questions or edit requests, please contact Faculty Senate support staff: Rosemary Prieto, Executive Associate for Faculty Affairs.

V. NEW BUSINESS

Gustavo Rodriguez, M.D., Faculty Senate President

- a. Council on Diversity and Inclusion Faculty Senate Representative** - The Office of Diversity, Inclusion, and Global Health has shared the need for a Faculty Senate representative to serve on the Council on Diversity and Inclusion, per the bylaws the Council adopted a call for a faculty senator to serve as a Council on Diversity and Inclusion (CDI) member.

Discussion

- The floor was opened to nominations or a volunteer
- Dr. Gloria Loera, GGHSON Senator volunteered to be the Faculty Senate representative on the Council on Diversity, and Inclusion with no objection from the Faculty Senate. The Faculty Senate will provide Dr. Loera's name to the Council on Diversity and Inclusion as the faculty senator to serve on the CDI.

VI. FACULTY GOVERNANCE OPERATIONS

KoKo Aung, M.D., M.P.H., Vice President for Faculty Success

Dr. Aung provided an update as it relates to a professional development opportunity for achievement of faculty goals in shared faculty governance models. The administration and governing board are compelled to consider recommendations but not required to implement these proposed recommendations. In order for the governing body to be successful, the following are proposed:

- (1) issues should be practical, reasonable and impactful;
- (2) governing bodies should focus on a few issues rather than multiple areas, in order not to lose focus.

The Faculty Senate may benefit from a professional development opportunity on how shared governance operates in the higher education setting and how we can move the Faculty Senate to be an impactful governing body to achieve the needs of the faculty. Dr. Aung proposes inviting an expert(s) on these matters for a professional development session with the Faculty Senate.

Q&A

Q: Was there an observation made or what is the background?

A: Listening to the conversations in faculty meetings, this recommendation is made to assist in shared governance. It will be good to learn the best practices in these areas to enhance the impact of the Faculty Senate.

Q: How are issues brought from the Faculty Councils in different schools and how it is funneled up to be a Senate item? Are we really addressing needs of the faculty?

A: The Faculty Senate is invited to share updates and report to the faculty governance bodies at the school level. Another way is through the standing committees of the Faculty Senate. It is important to be mindful that issues brought to the Senate and addressed by the Faculty Senate should be issues that pertain to all schools at the university, as the Senate is a governing body at the institutional level.

Comments:

- The senators shared their support for this idea and are open and receptive to a professional development opportunity on effective faculty governance.

VI. ROUND TABLE DISCUSSION

Open Discussion

- Dr. McCallum announced he was inducted as the El Paso County Medical Society President and invites everyone to become a member and be aware of the Texas Medical Association (TMA).
 - There is a television show held twice per month and invites those who have a new technique or treatment to present,
 - Panel discussions are also held for those who have special areas of interest
 - The El Paso Physician Journal is another opportunity where methodologies are shared and techniques
 - Encourages all to join EPCMS/TMA and become involved to maximize our clinical presence and promote TTUHSC El Paso
 - For scheduling or more information, interested individuals can contact Dr. McCallum

VII. ADJOURNMENT

Gustavo Rodriguez, M.D., Faculty Senate President

There being no further business to discuss, Dr. Rodriguez adjourned the meeting at 1:08 P.M. He reminded the Faculty Senate that the next meeting will take place Friday, March 26, 2021.


Gustavo Rodriguez (Apr 8, 2021 16:28 MDT)

Gustavo Rodriguez, M.D.
Faculty Senate President 2020 - 2021

March 26, 2021

Approved Date

University affairs committee report

Dr. Walulu

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- Met on 2/10/21
 - Updates:
 - **1. Library Services – Dr. Beinhoff** reported that *beginning week of Feb. 15th the MSB II library will be open with swipe-card access only.*
ELSEVIER negotiations are still in process with the TLCUA consortium including all academic libraries of Texas. Trying to get reductions in article publishing fees for open access journals and give back the copyrights after 5 years.

- **2. IT Report - Ron Graham, IT Security**

- *Presented on access restrictions to non-TTUHSC emails. The concern is Ransomware and encryptions of files on computer systems. Ransomware concerns: uploading files from computer to the internet, which is public. This is a violation of FERPA and HIPPA.*
- *Non-TTUHSC emails are at risk for increased attacks and IT Security cannot scan for malicious content. Any business related matters should be done through TTUHSC email. IT currently not in a place where they can turn on access to outside emails as there have been a number of incidents that has increased the number of attacks since Fall of 2020.*
- *The concerns and issues brought up by not having access to outside accounts will be revisited as IT is aware there are special instances that may require work-arounds to these restrictions*

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- **3. Office of Diversity Inclusion, and Global Health - Sent by Mayra Morales**
 - *New Council on Diversity and Inclusion (CDI), reports to TTUHSC El Paso President:
<https://elpaso.ttuhsc.edu/elpaso/digh/diversity-and-inclusion/committee/default.aspx>*
 - *CDI Chair and Chair-elect have been elected*
 - *Council has vacancy seat for Faculty Senate representative- working with FS admin to fill this position*
 - *ODIGH is hosting several events in honor of Black History Month- everyone on campus is invited to join. Today at 5 Pm - Book Discussion “An American Marriage” facilitated by Maryse Jayasuriya, Ph.D., Professor in the Department of English Literature at UTEP*

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- *Finally the committee voted unanimously to meet quarterly with ad hoc meetings to occur if pressing items should arise.*

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The Scope: Application Submission Deadline: April 1, 2021. I encourage all faculty senators to distribute this good news to other faculty members. Please see: <https://elpaso.ttuhsu.edu/elpaso/the-scope/excellence/utep-ttuhsu-el-paso-research-seed-grant-request-for-proposals.aspx>

OLD BUSINESS

FACULTY SENATE BYLAWS UPDATE

Gustavo Rodriguez, M.D.

Faculty Senate President

Professor, Department of Neurology



FACULTY SENATE BYLAWS PROPOSED TIMELINE 2021

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NEW BUSINESS

Gustavo Rodriguez, M.D.

Faculty Senate President

Professor, Department of Neurology



COUNCIL ON DIVERSITY AND INCLUSION

Faculty Senate Representative

TTUHSC El Paso Council on Diversity and Inclusion Bylaws as of 1-22-21

- **Article II: Membership**

- Section II: Composition

The council shall include:

1. One (1) student from each of the schools
2. Two (2) staff representatives
3. One (1) resident physician representative
4. One (1) member from the TTUHSC El Paso President's leadership
5. **One (1) member from the TTUHSC El Paso Faculty Senate**
6. A minimum of six (6), but no more than ten (10) faculty representatives with at least one faculty representative from each school
7. Ex officio non-voting member will consist of the Senior Director of the Office of Diversity, Inclusion, and Global Health.

- Section IV: Term Limits

- Faculty Members - Faculty members will be appointed for a **minimum of a 2-year term** with the option of extending terms, if eligible for reappointment, not to exceed 3 consecutive terms (6 years).