

CEPC Meeting

03.06.2017 05:00 PM - 07:00 PM

Purpose:	
Presenters:	Blunk, Dan, Brower, Richard, Dudrey, Ellen, Francis, Maureen, Janssen, Herb, Padilla, Osvaldo, Perry, Cynthia, Pfarr, Curt, Piskurich, Janet, Salazar, Tammy
Note Taker:	Dankovich, Robin, De Lara, Veronica
Attendees:	De Lara, Veronica, Beinheff, Lisa , Blunk, Dan, Brower, Richard, Gashin, Laura , Cervantes, Jorge, Gotera, Maria , Dankovich, Robin, Dudrey, Ellen, Francis, Mark, Francis, Maureen, Fuhrman, Lynn , Gest, Thomas, Hogg, Tanis, Horn, Kathryn, Janssen, Herb, Kassar, Darine, Lacy, Naomi, Lopez, Josev , Maldonado, Frankj, Padilla, Osvaldo , Perry, Cynthia, Pfarr, Curt, Piskurich, Janet, Salazar, Tammy, Uga, Aghaegbulam H
Guests:	brittany.harper@ttuhsc.edu, carolina.blotte@ttuhsc.edu, claire.zeorlin@ttuhsc.edu, daniel.welder@ttuhsc.edu, david.e.morris@ttuhsc.edu, douglas.weier@ttuhsc.edu, hilda.alarcon@ttuhsc.edu, justin.hartmann@ttuhsc.edu, laura.palmer@ttuhsc.edu, rima.r.patel@ttuhsc.edu
Location:	MEB 1140

1. Review of Prior Minutes

Presenter(s): Brower, Richard

 2017FEB13_MinutesDRAFTforApproval_2017MAR06.pdf

General Note

Minutes approved as written.

2. SCEC Rep report

Presenter(s): Brower, Richard

General Note

MS1-

1. The CBSE date- Dr. Hogg- make alternative dates-students can contact Norma Fuentes.
2. Faculty training to use the computer cursor or a smart tablet to point to items on presentation slides so this can be seen in the recordings - will be discussed in Faculty meeting

MS2- No concerns

MS3- No concerns

MS4- Class Size expansion issue covered at last CEPC meeting - Dr. Brower notes that it is only exploratory phase – discussion only at this point; far from implementation

3. IM clerkship capacity for Block 1 and proposal for an IM ward service at The Hospitals of Providence Transmountain Campus

Presenter(s): Francis, Maureen

Francis, Maureen

- Concerns over upcoming AY 2017-18 M3 Block 1 - if all students on cycle there will be 44 students where clerkship can accommodate 37 or 38
- Although small, one solution that may help is implementing ward service at The Hospitals of Providence Transmountain Campus
- Only one IM faculty currently at TM who is on-call one week per month where community physicians on call remaining weeks
- By summer, FM will have one faculty member added who will be on call two weeks per month
- Suggested solution
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- It would be a mix if IM & FM for this experience with focus on IM admit and follow-up and then shift to other FM attending other weeks
- This is only a 3-week solution at TM where student would still do 3 weeks at UMC;
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- note - Beaumont will not take students over the summer
- Providence remains other 3-week rotation in IM
- Block 1 begins May 15 – only 1 student able to go to this location.
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Brower, Richard

Due to the looming space issues in the Clerkship Dr. Brower is currently working with Clerkship Directors to objectively define the clinical resources available to calculate the ability accommodate students within the clerkship.

Conclusion

Approved by CEPC committee - Dr. Francis monitoring

4. NEW POLICY - Clinical Supervision of Medical Students

Presenter(s): Brower, Richard

Policy recommendation per review of LCME 9.3 - Clinical Supervision of Medical Students

  Draft Policy Re 9-3 Clinical Supervision of Med Students vRDB-MF 04MAR17.docx   Two policy issues.pptx

Brower, Richard

- Based on a review of policies from several schools, largely 'lifted' and re-configured from Paul L. Foster School of Medicine
- Fairly intuitive
- Cross-referenced to the policy on "Educational participation by non-faculty"

Horn, Kathryn

Requests clarification on student reporting on level of supervision - item A.

Conclusion

Approved with the following Revision- Page 4 - update "appropriate administrator responsible" to "appropriate course/clerkship director or the Assistant Dean for Clinical Instruction"

5. Policy REVISION - Med Ed Policy on Participation by Non-Faculty

Presenter(s): Brower, Richard

After review of LCME element 9.3, Dr. Brower proposes adjustments to this policy as attached.

File represents changes by denoting text in **RED**

  EdProgParticipation_Non-Faculty_Policy_ProposedRevisions_2017MAR06_redletter.docx 
[2016SEP19_Approved_NonFacParticipation](#)

Brower, Richard

- Cross-reference to new policy on the clinical supervision of medical students
- Adjustment of section entitled "Participation in student assessment" to lighten the prohibition on non-faculty participation in assessment (may participate in but not "determine"...
- Adjustment of section entitled "Limits on assessment..." to broaden ability of non-faculty to contribute to assessments of participation, behavior, and communications skills (but not summatively determine core competence or fulfillment of program requirements)

Conclusion

Approved as is by CEPC committee members.

6. Practice-based learning and improvement (3.1-3.5)

Presenter(s): Blunk, Dan, Piskurich, Janet, Perry, Cynthia, Dudrey, Ellen

Blunk, Dan

Working with given report with objectives and assessment tables - group found the following:

1. Does the educational program have adequate learning objective linkages for each goal and its objectives? If so, by what criteria? If not, are there other curriculum or program features that promote and/or ensure fulfillment of the program objective?
 - Working with session level objectives - missed opportunity to uncover programmatic linkages
 - 3.1 only 15 courses mapped –
 - 3.2 6 courses mapped – MC had one unassessed Objective to it – need more work linked to this objective
 - 3.3 15 course mapped – only two course with objectives MC/SCI
 - 3.4 – 14 courses mapped to it – only 4 course listed objectives for it – some not assessed – all clerkship and likely SARP covers this PGO
 - 3.5 only 12 courses mapped – SCI sufficiently objectives

  PGO Review_3.1-3.5 revised.pptx

General Note

General discussion

Francis, Maureen

- all clerkships have these Practice based learning
- the clerkship assessment forms nearly asked similarly to what is in the PGO

Lacy, Naomi

There is an issue with how we store the information; we are in the process of entering this in the system the events with associated objectives – when complete – some of this will improve this documentation – need to look at we capture information from the syllabi – not properly mapped at this time

Brower, Richard

- Clearly there is a mapping problem – is this alternatively filled - table is starting point but does not define the program. Accept the mapping issues – some of the program objectives are not assessed in the same manner that session level objectives might be assessed – there are alternatives to meeting these overarching goals.
 - Dr. Brower will provide an overview – overarching programmatic assessment items at conclusion of review of program as a whole

Blunk, Dan

•Continuation of the presentation - but the use of session level objectives provided and incomplete picture.

Noted that many items are mapped - but some only assessment mapped and some only objective mapped - should these be in alignment?

2. Does the educational program adequately assess each goal and its objectives?

All are assessed well - not always in alignment

3. Would it be possible for a student to graduate from PLFSOM with deficiencies in any of the goal/competency domains?

No for all but 3.2 - maybe - but clerkship assessment mapping provides this in 4/6 clerkships

4. Would the school know if a student were deficient in any of the goal/competency domains and, if so, how?

Probably - DOCUMENTATION ISSUES – although it is there we are not illustrating this well enough with clerkship requirements and evaluations

5. For each program goal and/or objective, how, and up to what point, is a student able to demonstrate remediation for deficiencies?

there is an overarching – program level assessment - 3.2 ambiguous

Note that each course has remediation process

- Q6 – overarching perspective
 - 3.2 To assess progress – one thought that this should be under assessment – tied to 36 course titles – Dr. Lacy working on fixing this
 - Better alignment of the goals/objectives/assessment
 - Clerkship Directors to write/provide objectives - review and improve
 - **Incorporate IHI – allows for QI some modules to incorporate and look as possible helpful – look at applicability – issue about tracking and looking at adding this module series.**
 - Dr. de la Rosa noted some of the text books from the AMA provides at nominal cost – each chapter is based on the IHI – he can provide those

Conclusion

Group to make some modifications and revisions

General Guidance moving forward - Linkages are a starting point – so look across the program - cannot rely solely on the session level objectives

8. Round Table/Open Forum

Presenter(s): Brower, Richard

General Note

Dismissed at approximately 6:35 pm

Tasks Summary

Task	Due Date	Owner	Project	Completion	Priority
 Reschedule PGO team 5	03.13.2017	Dankovich, Robin, ...			*****
Follow-up with Dr. d on IHI by AMA	03.24.2017	Dankovich, Robin		0%	*****

Parked Items 

7. Professionalism (5.1-5.7)