

CEPC Meeting

05.01.2017 05:00 PM - 06:00 PM

Purpose:	
Presenters:	Blunk, Dan, Brower, Richard, Francis, Maureen, Lacy, Naomi, Piskurich, Janet
Note Taker:	De-Lara, Veronica
Attendees:	De-Lara, Veronica, Beinhoff, Lisa, Blunk, Dan, Brower, Richard, Cashin, Laura , Cervantes, Jorge, Dankovich, Robin, Francis, Mark, Francis, Maureen, Gest, Thomas , Hogg, Tanis, Horn, Kathryn, Kassar, Darine, Lacy, Naomi, Maldonado, Frankj, Padilla, Osvaldo , Perry, Cynthia, Pfarr, Curt, Piskurich, Janet, Uga, Aghaegbulam H
Guests:	brittany.harper@ttuhsc.edu, carolina.blotte@ttuhsc.edu, daniel.welder@ttuhsc.edu, david.e.morris@ttuhsc.edu, douglas.weier@ttuhsc.edu, hilda.alarcon@ttuhsc.edu, justin.hartmann@ttuhsc.edu, laura.palmer@ttuhsc.edu, rima.r.patel@ttuhsc.edu
Location:	MEB 1140

1. Review of Prior Meeting Minutes

Presenter(s): Brower, Richard

General Note

Minutes approved as written.

2. Review of Colloquium Modifications and Syllabus

Presenter(s): Blunk, Dan, Piskurich, Janet

 Master Colloquium Yr 1 Syllabusv5.docx  Master Colloquium Yr 2 Syllabusv5.docx

Brower, Richard

Announced-Dr. Piskurich and Dr. Blunk are the new Course Directors.

Piskurich, Janet

- **Review of data on course evaluations**
- Narrative comments
 - ◊ MS1 - Instructions and rubrics more readily available
 - ◊ Improve the lack of real-time feedback on how they are doing
 - ◊ MS2 comments on essays and wanting more feedback
 - ◊ Every college should be required to do the same thing
- Action Items AY 2017-18
 - ◊ Completely revise syllabi, revise session objectives, revise/add keywords/PGOs for better mapping
 - ◊ Schedule regular College Masters' meetings to make strides toward a more consistent Masters' Colloquium experience in all colleges
 - ◊ Improve access and quality of directions, deadlines, feedback for assignments
 - ◊ Incorporate student lead presentations for all colleges during MS2 Fall Semester (Masters' Colloquium III)
 - ◊ Use rubric to assess and provide feedback for these presentations
 - ◊ Use rubric to provide student feedback on professionalism each semester
- Meeting PGOs more consistently
- Student Topics Master Colloquium III (2-3 students per group)
 - ◊ Advocacy
 - ◊ Cultural Competency
 - ◊ Physicianship
 - ◊ Drug Companies and Healthcare
 - ◊ Counseling for Behavior Change in Patients
 - ◊ Systemic Barriers to Effective Patient Care
 - ◊ Global Health
 - ◊ Medical Nemesis
 - ◊ Reproduction Ethics
- Assessments
 - ◊ New professionalism statement for student by semester (Appendix 3 in syllabus)

- ◊ Student team presentation and Masters' Colloquium assessment rubric has been developed.
- **Summary of Changes for AY 2017-18**
 - ◊ MS1 - Students will receive a score of 3 on each essay (two per semester) to pass Masters' Colloquium
 - ◊ MS1 - Spring is extended by two weeks in AY 2017-18
 - ◊ MS2 - Students will receive a score of 3 on each essay (one per semester) to pass Masters' Colloquium
 - ◊ Students will work in a team to present a colloquium during fall semester of 2nd year (Masters' Colloquium III)
 - ◊ For Masters' Colloquium III students must pass both the presentation (2 out of 3 points) and the essay (3 out of 4 points)
- Remediation
 - ◊ For missing or receiving a score of less than 2 on the assigned team presentation session
 - ◊ For having more than 2 unexcused absences per semester
 - ◊ For receiving a score of less than 3 on a paper
- 1. Adjustments –
 1. MS1 – remove under course policies about presentation – not included in this year "oral presentations"



5-1-17 CEPC Presentation Masters' Colloquium Syllabi.pptx



Master Colloquium Yr 2 Approved by CEPC on 5-1-17.docx



Master Colloquium Yr 1 Approved by CEPC on 5-1-17.docx

Conclusion

Approved by CEPC committee

3. Review proposed Year 3 Clerkship modifications for AY2017-18

Presenter(s): Brower, Richard

Francis, Maureen

Major changes in Year 3 Clerkship- June meeting will cover year 4

- Format reviewed with curriculum representatives from Year 2 to 4
- All clerkships developed a "quick guide" as suggested after CEPC review last year
- Required encounters and procedures and student level of responsibility identified
- Objectives written for all clerkship activities with corresponding PGO mapping in progress
- Assessments were previously mapped and are in the process of being updated

Family Medicine

- Add Peer Assessments
- Clinic Chart Review
- Faculty Observation cards

Surgery

- Reduce requirement for Foley catheter placement
- New Suture workshop added
- New Activity

OBGYN/Peds

- New Block Session
 - ◊ VICE (Vertical Integration in Clinical Education Activities)
 - ◊ IPE session with OB students

Peds

- Change Pediatric Ward rotation
- Addition 1 week selective
- Level of responsibility in Op log
- Assessment forms

OBGYN

- New procedure requirement for 2 Foley catheters


Psychiatry

- New Session
- Changes in requirements
 - ◊ Matrix requirement from 2 to 1
 - ◊ Instruments/scales increased from 4 to 6

IM

- New activities and requirements
 - New online videos on EKG and CXR interpretation
 - Health disparities reflective essay- 55 word essay
 - Interactive session on antibiotics "bugs and drugs"
 - Order writing- 7 worksheets required
- MKSAP assignments removed- replaced with other question bank (researching alternative with Library options)

General Note

 Year 3 Clerkship Syllabus Review 2017.pptx

Conclusion

The CEPC approve the changes outlined by Dr. Maureen Francis.


Dr. Francis is delegated responsibility for final review and approval of the clerkship syllabi, which will be posted in the CEPC website.

Interim report for clerkship phase Year 3

- AY 2017-18 to meet requirement of Curriculum Review Cycle - Policy

4. Review of AY 2017-18 Common Clerkship Policies

Presenter(s): Francis, Maureen

 Common Clerkship Policies AY 2017-2018 draft 4 with Year 3-4 changes - Copy.docx

General Note

Changes made:

- P.2 Attendance policy – health care apt
- P. 4 NBME exams published dates revised
- P. 6 Third year grading policy – approved prior – for year 3 we are going by the scores – no longer the percentile rank
- P. 7 has the chart that was previously approved by CEPC
- 4th year are grandfathered with old grading policy – will be removed next AY- Off cycle students will be subject to the new grading policy
- P. 10 – addition of the intercessions – there will be a syllabus by September – 2 credit course
- Noting grading requirement and remediation
- P. 11 expanded end of year 3 OSCE objectives
- P. 12 CCSE– wording altered highly encouraged and not excused
- Q Stream – now required after the positive pilot – with monitoring participation by mid clerkship
- P. 13 ICE case presentation added

 CommonClerkshipPolicies_AY2017-2018_Final_v2017MAY02.docx

Conclusion

Approved by the CEPC.

5. Announcement-Review Clerkship Block Report Policy

Presenter(s): Brower, Richard

 BlockComparabilityPolicy_Draft2.docx

General Note

This is a codification of the reporting that Dr. Francis has been doing with Block Comparability reports. It covers both Year 3 blocks and Year 4 by semesters.

Conclusion

Approved by the CEPC.

6. Announcement-Phase Review Schedule

Presenter(s): Brower, Richard

General Note

Consistent with the educational program policy on the curriculum review cycle, it is proposed that the CEPC adopt the following schedule:

- AY 16-17 Curriculum as a whole (recently completed)
- AY17-18 Pre-clerkship Phase Review
- AY 18-19 Clerkship Phase Review

Conclusion

Approved by the CEPC

7. Benchmarks for exams

Presenter(s): Lacy, Naomi

 Setting Benchmarks for Program Evaluation Needs.pptx

General Note

We are still accredited under Southern Association of Colleges and Schools through TTUHSC based on Lubbock (WEAVE) until we have a separate accreditation based on TTUHSCEP, but because we are preparing for accreditation on TTUHSCEP we have to prepare for the same thing- we use XITRACS.

PLFSOM must establish measurable benchmarks as program targets to meet accreditation requirements.

- Identify expected outcomes (most cited element)
- Confirm outcome measures
- Set out successes as a benchmark
 1. STEP 1 & 2 – Target 95% first time pass or at above the national average
 2. STEP 3 - no benchmark
 3. CEYC - no formal target set
 4. CBSE - no formal target set outside of PICE/T3
 5. CCSE- no Formal target
- Confirm our outcome measures
- Set our success benchmarks
 1. Are these still the measures you wish to use?
 2. What should our success benchmark be?

Conclusion

Dr. Lacy and OME will put together benchmarks and bring to CEPC for options.

8. Roundtable

Presenter(s): Brower, Richard

General Note

Dr. Blunk will finish CEPC term at the end of August – Dr. Romano has nominated Dr. Mahesh Gajendran from TM.

Dr. Brower is asking for additional recommendations.

9. Adjourn

Presenter(s): Brower, Richard

General Note

Meeting adjourned at 6:35pm