

REMINDER CEPC Monthly Meeting

01.08.2018 05:00 PM - 06:30 PM

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| Purpose: | |
| Presenters: | Brower, Richard, Francis, Maureen, Hogg, Tanis, Lacy, Naomi, Lopez, Josev |
| Note Taker: | Dankovich, Robin, De-Lara, Veronica |
| Attendees: | De-Lara, Veronica, Beinhoff, Lisa, Brower, Richard, Cervantes, Jorge, Dankovich, Robin, Francis, Mark, Francis, Maureen, Gajendran, Mahesh, Gest, Thomas, Hogg, Tanis , Horn, Kathryn, Kassar, Darine , Lacy, Naomi, Lopez, Josev, Maldonado, Frankj, Padilla, Osvaldo , Perry, Cynthia, Pfarr, Curt, Uga, Aghaegbulam H |
| Guests: | brittany.harper@ttuhsc.edu, carolina.blotte@ttuhsc.edu, daniel.welder@ttuhsc.edu, douglas.weier@ttuhsc.edu, hilda.alarcon@ttuhsc.edu, justin.hartmann@ttuhsc.edu, kristoffer.gonzalez@ttuhsc.edu, maggie.scribner@ttuhsc.edu, roberto.l.garcia@ttuhsc.edu |
| Location: | MEB 1140 |

1. Review of prior minutes

 CEPC MonthlyMeeting_2017Dec11DRAFT.pdf

General Note

Minutes approved as written.

Dr. Gest - motioned to approve. Dr. Perry seconded motion to approve.

Dr. Brower introduced Dianne Saucedo and Trinidad Morales.

2. Student Concerns

2. 1. MS1

General Note

No concerns

2. 2. MS2

General Note

Remediation- ExamSoft was down - Test was to be delayed a week, coordinators prepared option to administer exam on paper.

- Test was taken the next day via ExamSoft after functionality was restored

Student spoke about exam software not functioning and the possibility of taking an exam on paper is not equivalent to taking an exam via software. 6 to 8 students were affected by this software issue, which delayed taking the exam or attempt their exams on paper.

Hogg, Tanis

addressed the student's concern and said software may crash from time to time, although this was happening more often with this exam software. Other software/vendor options may be explored.

Brower, Richard

commented that it is difficult to change software and software vendors, it is not an easy fix. Jose nodded in agreement to Dr. Brower's comment.

Conclusion

Issue is being monitored and the student was satisfied.

- Other testing options may be considered moving forward.

2. 3. MS3

General Note

No concerns.

2. 4. MS4

General Note

No students present.

3. Year 4 New Electives (LCME 6.5 & 11.2)

Presenter(s): Francis, Maureen

 2018-2019 New 4th Year Elective Proposals.pptx

Francis, Maureen

Dr. (Maureen) Francis made a PowerPoint presentation of new proposed 4th year electives for Academic Year 2018-19. Dr. Hogg inquired during the presentation if electives to be mapped to the current PGOs and Dr. Francis noted they have not all been mapped- but we are beginning to integrate competencies into the objectives for all elective syllabi and they must be scheduled for at least 2 weeks and should provide deliverables.

Dr. Francis presented and took questions from the Committee while speaking about each proposed elective, answering questions if she could and promising to reach out to faculty who made the proposals if she could not.

Medical Education

1)Caring Communication (LCME 7.8)

Faculty: Gorby and Quest

Intent: Students will advance their knowledge, skills, values and attitudes from pre-entrustable behaviors toward expected entrustable behaviors; specifically within the competency domain of Interpersonal Communication Skills (ICS) with patients and families (ICS-1), and intra- and inter-professional communication (ICS-2),

Number of students: 1 student at a time from June to May

Duration: 2 to 4 weeks based on negotiated learning contract

- General note: Committee discussed deliverables, concerned about contractual arrangement (student picks their goals), if this is a clinical experience and the overall looseness of the proposal. General concern about the number of non-clinical experiences in M4 year. This elective will have a clinical experience through hospice experiences, however.
- Dr. Horn: Substantiated the need to have some 2 week elective options available and concurred that this proposal appears best suited as a two week option.
- **ACTION:** Caring Communication **approved** by CEPC as a two-week option at this time, maximum 2 credit, and monitor how courses proceeds.

2)Community and Border Health Immersion (LCME 7.5, 7.6)

Faculty: Rosenthal

Intent: This elective aims to increase student's direct exposure to issues of community and border health in the Paso del Norte Region especially as they impact individuals, families, and communities with limited to economic resources. Incorporates a 5 day experience where student lives with family.

Number of students: Up to 10 students

Duration: 2 weeks

- Increase student's direct exposure to issues of community and border health in the Paso del Norte Region especially as they impact individuals, families, and communities with limited to economic resources. Students would be staying with a family in a *colonia*. The Committee wanted a clear distinction that the student would not be giving any medical advice to the host family, nor acting like the family doctor.
- General note: Concern about residential experience; Dr. Horn confirmed that this is not unusual for students to have a host family in international experiences and notes that this is local, so if situation is problematic student has option to leave.
- Dr. Francis confirmed that it would have to be made clear to families and students, no medical advice will be given.
- **ACTION:** Community and Border Health Immersion **approved** by CEPC as a 2 week elective.

Pathology

Forensic Pathology

Faculty: Diaz-Cavallieri, Contin, and Rascon

Intent: The goals for this elective include exposure to the many roles forensic pathology plays in the community. The elective provides the student with the opportunity to review normal anatomy, observe and perform organ evisceration, document organ disease processes, produce formal writing autopsy reports, and study the guidelines and practices for death certification and medicolegal death investigation.

Number of students: Not specified

Duration: 4 weeks, offered from June to May

- Exposure to the many roles forensic pathology plays in the community.
- **ACTION:** CEPC **approved** as a 4 week elective.

Family Medicine

1)Border Health Spanish Immersion Course

Faculty: Billings

Intent: The goal of the course is to have a Spanish immersion ambulatory primary care experience in Presidio, Texas (population 7,000). The predominant language in Presidio is Spanish and this allows a unique opportunity to learn and improve upon Spanish within Texas. A secondary goal is to understand the unique challenges that both patients and providers have at accessing and providing primary care, respectively, in one of the most isolated and resource limited communities along the Texas-Mexico border. There will be opportunities to engage the community in both public health and community outreach education.

Number of students: 2 students per rotation

Duration: 4 weeks, offered from June through May

- **ACTION:** CEPC **approved** as a 4 week elective.

2)Community Geriatrics in an Underserved Setting

Faculty: Spalding

Intent: 4th year medical students will be able to practice/apply/demonstrate geriatric competencies learned during year 1 to 3 to geriatric populations throughout El Paso and surrounding communities: PACE unit, Senior Citizen Centers, Assisted Living Centers, Hospice, Social Service agencies, Adult Protective Services. The elective student will interact with Elder Law specialists, nutritionists and exercise physiologists and geriatricians.

Number of students: 2 students at a time

Duration: 4 weeks, offered June through May

- For 4th year students
- **ACTION:** CEPC **approved** as a 4 week elective.

3)Public Health and Community- Based Approaches for Disease Prevention

Faculty: Salinas

Intent: Goal 1: Attain a basic knowledge of the function of public health in disease prevention. Objective 1: Complete assigned weekly readings. Objective 2: Engage in discussion of public health topics with Dr. Salinas. Goal 2: Observe the role of key public health organizations for disease prevention in El Paso. Objective 1: Visit two community public health organizations. Objective 2: Write a reflection paper describing experience at public health organization and how their work fits into larger public framework.

Number of students: 6 students at a time

Duration: 4 weeks, offered in Fall 2018

- 4 weeks, 6 students per rotation
- Dr. Francis will check number of visits and work assignments.*
 - 2 week with content described - unless she wants to add more content
- **ACTION:** CEPC **declined** 4 weeks but **approved** 2 weeks with content as is unless she wants to add more content then they can look at 4 weeks.

*Dr. Francis followed up with Dr. Salinas and received an e-mail reply on 1/22/18 stating FM Community and Public Health Elective will be 2 weeks rather than revise the schedule this year.

Psychiatry

1)Psychiatry Clinical Liaison Rotation

Faculty: Tonarelli

Intent: This elective is designed for students interested in psychiatric emergencies and psychosomatic medicine. This rotation will be at UMC-ED and inpatient hospital.

Number of students: Not specified

Duration: 2 or 4 weeks, offered June through May

- **ACTION:** CEPC **approved** elective.

2)Psychiatric Research on Ongoing Faculty/Department Project

Faculty: Thompson

Intent: This rotation provides students an opportunity to work with a faculty member and participate in an active research project. Students will be able to take part in different parts of the research project, from design to presentation. The students electing to take this course are responsible for arranging the rotation with faculty (Principal Investigator(s)).

Number of students: Not specified

Duration: 4 weeks rotation, time arranged with Dr. Thompson

- This elective is designed for students interested in psychiatric emergencies and psychosomatic medicine.
- Option 1 and Option 2
 - Two options, working with suicidal/homicidal patients or working with the Brain Bank, an ongoing study. This may be a great option for psychiatric research
- **ACTION:** CEPC decided it should **stay** as an open elective and not an official course. Leave as an option under Psychiatric Research.

Pediatrics

1)Graphic Medicine Learning to prepare graphic narrative material to improve communication with patients

Faculty: Leiner

Intent: To improve student's knowledge on health communication barriers confronted by patients, to improve student's understanding about how the nature and power of images helps to create health education graphic narrative material, to improve comprehension about how a graphic novel (comic) can serve as a genre to create graphic narrative material, and to teach a student how to develop health education graphic narrative material (comic) to communicate with patients/health providers the patient's viewpoint about being sick.

Number of students: 1 to 2 students at a time

Duration: 4 weeks, offered fall, winter, and spring (not summer)

- Learning to prepare graphic narrative material to improve communication with patients
- 4 weeks, 1 to 2 students at a time. Interview will be required prior to beginning.
- Students involved here will be drawing a graphic novel.
- **ACTION:** CEPC **approved** as a 4 week elective.

2)The care of the well newborn (well-baby nursery)

Faculty: Prieto and Peinado

Intent: To understand the delivery of care to the healthy newborn by identifying the series of events the neonate goes through from birth until discharge and describing the prenatal, perinatal and postnatal periods. Perform an assessment of a newborn, using history, physical exam and routine screening procedures. Identify the resources available for the appropriate delivery of care to the acutely sick infant in the Well Baby Nursery and make decisions for when a higher level of care is required for the newborn. Know issues concerning infant nutrition: breast feeding vs formula feeding. Become familiar with different breast feeding techniques and advantages and barriers of exclusively breastfeeding. Understand the importance of communicating with parents. Know strategies to convey information to them, and provide support and counseling. Recognize and describe management of abnormal physical findings and conditions of illness. Go together with PL3 to assess and manage newborns in the delivery room, including resuscitation and stabilization of a critically ill neonate. Learn to assign the 1-minute, 5-minute Apgar and subsequent Apgar scores, if needed. Learn the most common methods to perform circumcision in neonates.

Number of students: 1 to 2 students at a time

Duration: 2 or 4 weeks, offered throughout the year

- **ACTION:** CEPC **approved** as a 2 or 4 week elective.

3)Pediatric Nephrology

Faculty: Lozano and Khin

Intent: Student will have an exposure with pediatric nephrology pathologies and pediatric dialysis on inpatient and outpatient settings.

Number of students: 1 student per rotation

Duration: 2 weeks, offered throughout the year

- A pre and post exam will be administered
- Dialysis centers will be used
- **ACTION:** CEPC **approved** as a 2 week elective.

Surgery

Orthopedic Sports Medicine Elective

Faculty: Weiss

Intent: (Adjusted to be appropriate for level of training) Exposure to common clinical presentations in sports medicine and orthopedic surgery. History and physical examination of orthopedic and sports medicine injuries. Basic decision making for investigation and/or conservative or operative management of common orthopedic and sports medicine injuries and conditions. Basic skills: suturing, wound care, casting/splinting, joint injections. Surgical experience with orthopedic and sports medicine procedures: surgical approaches - open and arthroscopic, surgical techniques for fixation and reconstruction of bone and soft tissue of the foot, ankle, knee, hip, and shoulder. Focused discussion of orthopedic, trauma, and surgery presentations and scenarios relevant to examinations.

Number of students: 1 to 2 students per rotation

Duration: 2 to 4 weeks, offered throughout the year.

- Exposure to common clinical presentations in sports medicine and orthopedic surgery
- **ACTION:** CEPC **approved** as a 2 to 4 week elective.

Clinical Ophthalmology

Clinical Ophthalmology Rotation

Faculty: Nelson

Intent: The general objectives for the ophthalmology rotation are to teach 4th year medical students sufficient ophthalmologic knowledge and clinical skills to recognize common eye complaints and their etiology as well as less common, but life or sight threatening emergencies. This would expand on their basic knowledge and focus on clinical exam skill and broadening a basic differential.

Number of students: 1 to 2 students per rotation with capacity dependent on number of MS3 students

Duration: 2 or 4 weeks, offered throughout the year

- **ACTION:** CEPC **approved** as a 2 or 4 week elective.

See PowerPoint for more details on each elective course.

FOLLOW-UP: Dr. Francis followed up with Dr. Salinas and received an e-mail reply on 1/22/18 stating FM Community and Public Health Elective will be 2 weeks rather than revise the schedule this year.

4. Self-Study Recommendation - Target benchmarks for program evaluation measures

Presenter(s): Lacy, Naomi

Lacy, Naomi

Dr. Lacy made a brief presentation (less than scheduled) speaking about benchmarks needed for SACS-COC accreditation. She talked about using the 95% first-time pass rate in accreditation reports, but not consulting with the CEPC in regards to selecting this benchmark. She spoke about TTUHSC-EP PLFSOM regularly meeting and exceeding the 95% benchmark. She also said if national averages are used, TTUHSC-EP PLFSOM may not meet or exceed the benchmark and justification and remediation reports may be needed. The argument was made using a national average basically placed half of the medical schools on the left of the mean (performing below national average) and half of the medical schools on the right of the mean (performing above national average) and averages vary year to year.

 2018 Jan Benchmarks for Program Evaluation.pptx

Francis, Maureen

Dr. (Maureen) Francis interjected, arguing that national averages should be used as benchmarks. Discussion ensued and it was suggested by the committee that Texas Higher Education Coordinating Board benchmarks should be researched to see if those benchmarks should be used.

General Note

Discussion ensued and it was suggested by the committee that Texas Higher Education Coordinating Board benchmarks should be researched to see if those benchmarks should be used. Dr. Lacy ended her presentation by telling the committee it (the CEPC) should be selecting the benchmarks, not Dr. Lacy. OME will send out documents to the committee for review and assist in selecting an appropriate benchmark.

Conclusion

and **FOLLOW-UP:** OME will clarify Texas Higher Education Coordinating Board pass rate and will send out to committee for review.

6. 1. Examine Learning Objective Samples by Course (examine quality and linkages)

Presenter(s): Hogg, Tanis

General Note

Item was parked for future meeting.

6. 2. Pre-clerkship Syllabus Template Review/Discussion

Presenter(s): Hogg, Tanis

General Note

Item was parked for future meeting.

7. Proposed New "BYOD Policy"

Presenter(s): Lopez, Josev, Brower, Richard

 BYOD Policy _Draft2_2018Jan05.docx

General Note

Dr. Brower announced the "Bring Your Own Device" policy (included in meeting packets) was approved by the CEPC, with revisions, per the e-mail vote prior to the meeting. The policy informed students of the computer requirements for their electronic devices and guided students on the minimum system requirements. An inquiry was made by Dr. Horn (possibly?) in regards to the requirement of "Workstation Certification must be performed prior to test day on each institution-owned computer", which should be done on all institution-owned computers by Information Technology, not students. Dr. Brower answered he would remove this language from the policy, as it was not needed. A medical student made the comment that even computers owned by children met the BYOD minimal technical specifications. Dr. Brower said loanable laptops that met the specifications mentioned in this policy would be available, but he would like for students to have their own devices compliant with this policy, which the Committee said could be part of the "professionalism" aspect of medical school.

FOLLOW-UP: Dr. Brower will modify the policy to remove the aforementioned language and will send out to committee for approval.

ACTION: The CEPC approved (via e-mail vote) the revised BYOD on 1/26/18. Dissemination to those who should read the policy began the week of 1/29/18.

8. Consider Re-approval of Existing PLFSOM PGOs for AY2018-19 (LCME 6.1)

Presenter(s): Brower, Richard

 [PGOs AY 2017-18 Link](#)

General Note

Dr. Brower asked the CEPC to re-approve the current PGOs for Academic Year 2018-19 in the interest of saving the CEPC time and effort in re-examining the PGOs and making revisions. He suggested the PGOs could be examined and possibly revised for Academic Year 2019-2020. Dr. Brower suggested that the PGO review should be rolled into the Curriculum Review Cycle Policy. Dr. Horn made the comment that maintaining the current PGOs for AY 2018-19 was fine, as long as an effort was made to re-examine for AY 2019-20. Dr. Brower agreed and asked the committee to formally adopt the current PGOs for AY 2018-19.

ACTION: Dr. Brower's proposal to formally adopt the current PGOs for AY 2018-19 was approved by CEPC.

Conclusion

Dr. Brower's proposal was approved by CEPC.

9. Roundtable

General Note

Dr. Brower relayed to the Committee that an additional meeting (formal CEPC meeting) will need to be added in either February or March.

ACTION: Additional meeting has been scheduled for April 30, 2017 at 5pm in MEB 1110. Meeting invites have been sent out by Trinidad Morales.

10. Adjourn

General Note

Close at 6:30pm

Drs. Hogg and Padilla were present, and Dianne Saucedo and Trinidad Morales, new employees of OME, were also present.

Parked Items P

5. **Annual Report Summary - Pre-Clerkship Focus (LCME 8.4)**
6. **Phase Review – Pre-Clerkship (LCME 8.3, 8.4)**