

# CEPC MONTHLY MEETING

10.09.2017 05:00 PM - 06:30 PM

<b>Purpose:</b>	
<b>Presenters:</b>	Brower, Richard, Francis, Maureen, Lacy, Naomi
<b>Note Taker:</b>	Brower, Richard, De-Lara, Veronica
<b>Attendees:</b>	De-Lara, Veronica, Beinhoff, Lisa, Brower, Richard, Cashin, Laura, <del>Cervantes, Jorge</del> , Dankovich, Robin, <del>Dudrey, Ellen, Francis, Mark</del> , Francis, Maureen, Gest, Thomas, Hogg, Tanis, Horn, Kathryn, Kassar, Darine, Lacy, Naomi, Lopez, Josev, Maldonado, Frankj, Padilla, Osvaldo, Perry, Cynthia, Pfarr, Curt
<b>Guests:</b>	brittany.harper@ttuhsc.edu, carolina.blotte@ttuhsc.edu, daniel.welder@ttuhsc.edu, david.e.morris@ttuhsc.edu, douglas.weier@ttuhsc.edu, hilda.alarcon@ttuhsc.edu, justin.hartmann@ttuhsc.edu, kristoffer.gonzalez@ttuhsc.edu, mahesh.gajendran@ttuhsc.edu, roberto.l.garcia@ttuhsc.edu
<b>Location:</b>	MEB 1140

## 1. REVIEW PRIOR MINUTES

Presenter(s): Brower, Richard

General Note

Minutes approved with the following revision:

Remove (USMLE vs NBME) under Assessment (Curriculum as a whole).

## 2. SCEC CONCERNS

Presenter(s): Brower, Richard

General Note

No concerns reported.

## 3. INTERSESSION SYLLABUS

Presenter(s): Francis, Maureen

General Note

- Two week course (following block 2 and block 3)
- Entire class will participate in activities.
- 2 credit course required for graduation

For academic purposes, a student can't be coming into the third block. NO delay entry in Block 3, students would have to wait for the next block. A policy will be created and sent via email for voting.

See attachment for details.

 Intersession Syllabus 2017-2018 Final.docx

### Conclusion

Intersession Syllabus approved.

## 4. ICE CASE PRESENTATION GRADING TO CEPC

Presenter(s): Brower, Richard

#### General Note

Dr. Brower mentioned that the idea is to have MS3s create a case presentation from direct clinical experience as a graduation requirement. The student will identify particularly instructive and/or classic cases from clinical experiences in the clerkships and submit as a PowerPoint. Students will benefit by developing their presentation skills and the cases will be used to renew and refresh the clinical materials used in the pre-clerkship phase. This will be a non credit requirement. A change in the originally proposed grading was also discussed. Instead of an honors/pass/fail (remediate) grading system, a simpler pass/fail (remediate) system was proposed -- with students then competing for an case presentation honors award/certificate. The rationale is that because this is a non-course credit requirement, it will not be listed on the transcript with a grade -- so the value to the students honors as a grade is low. However, a competitive award is something they could list on their curriculum vitae as an early achievement. The number of honors awards to be was not precisely defined (to be determined by the assigned med ed faculty grader from the pool of cases identified as eligible by the general clinical faculty members who complete the assessment rubric. The preliminary suggestion by Dr. Brower is that this be limited to no more than the "top ten".

- Dr. Brower will work with Jose, IT, to figure out a formatting process to make it easier for students.

#### Conclusion

The ICE case presentation exercise, with the recommended change in the grading system, is approved by committee.

IT will help Dr. Brower with creation of the necessary assessment and submission protocols and tools.

## 5. PRE-CLERKSHIP PHASE REVIEW

Presenter(s): Lacy, Naomi, Brower, Richard

Lacy, Naomi

The Evaluation committee wanted to help with the review process because they believed that a lot of members were not sure on what the process was and the outcomes. She created a proposal and presented it to CEPC. Dr. Lacy also mentioned that we need to complete in-depth course review and phase as a whole.

- Proposal is based on the priorities of improving key word mapping and objective quality.

Hogg, Tanis

Will present ideas to YR 1-2 and give feedback on December meeting

#### General Note

See attachment for details.

  Preclerkship Phase and Course Review Proposal Presentation1.pptx

#### Conclusion

Will be discussed in OME meeting.

## 6. OFF-CYCLE STUDENT GRADING POLICY

Presenter(s): Brower, Richard

(and statement in Student Handbook)

  Off-Cycle Students and Changes in Course Policies Related to Assessment and Grading.docx

#### General Note

All students participating in the same course/clerkship/curricular activity in the same academic year shall be subject to the same grading policies and standards.

Item 5 revision:

change word **later** to **other**.

  Off-Cycle\_ChangesPoliciesAssessment\_Grading\_approved.pdf

Per discussion, a policy was created based on educational program constraints, as well as the adverse effects a third block start would have on a student's educational experience and assessment. Under no circumstances will a student be permitted to begin the third year with the third

clerkship block.

Dr. Brower sent policy via email for voting and was approved by committee.

See attached policy for details.

 Off-Cycle Entry to Year 3 v16OCT2017.pdf

#### **Conclusion**

Approved by committee with recommended revision.

### **8. ANNOUNCEMENT- RESCHEDULING NOVEMBER'S MEETING TO OCTOBER 30TH**

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Presenter(s): Brower, Richard

#### **General Note**

Dr. Brower announced that the November meeting will be moved to October 30th.

- Last Monday in October
- Veronica sent out calendar invites.
- Dr. Lacy is going to present an overview of the annual program evaluation for AY16-17.

### **9. ROUNDTABLE**

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Presenter(s): Brower, Richard

### **10. ADJOURN**

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Presenter(s): Brower, Richard

#### **General Note**

Meeting adjourned at 6:37pm.

#### **Parked Items**

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7. **Administrative perspective in follow-up to the Curriculum-as-a-whole**