

CEPC Monthly Meeting

01.14.2019 05:00 PM - 06:30 PM

Purpose

Presenters Brower, Richard, Francis, Maureen

Attendees Beinhoff, Lisa, Brower, Richard, Cervantes, Jorge, Chambers, Karinn, Cotera, Maria, Dankovich, Robin, De-Lara, Veronica, Francis, Mark, Francis, Maureen, Gajendran, Mahesh, Janssen, Herb, Kassir, Darine, Lopez, Josev, Maldonado, Frankj, Molokwu, Jennifer, Morales, Trinidad, Ogden, Paul, Perry, Cynthia, Pfarr, Curt, Saucedo, Dianne, Uga, Aghaegbulam H, Woods, Gordon

Guests brittany.harper@ttuhsc.edu, douglas.weier@ttuhsc.edu, maggie.scribner@ttuhsc.edu

Location MEB 1140

Meeting Minutes

TTUHSC EP Paul L. Foster School of Medicine

5001 El Paso Drive
El Paso, TX, 79905
USA

1. REVIEW PRIOR MEETING MINUTES (NO DECEMBER MEETING, REVIEWING NOVEMBER MINUTES)

Presenter(s): Brower, Richard

Discussion

January 14th attendees included:

CEPC voting members: Cervantes; (Mark) Francis; Gajendran; Kassir; Perry; Pfarr; Uga; and Wojciechowska.

SCEC members: MS4- none; MS3- Harper and Scribner; MS2- Garcia; MS1- Ratnani and Palvadi

Ex-officio: Beinhoff; Brower; (Maureen) Francis; Hogg; Janssen; and Ogden

Guests: Chambers; Molokwu; and Woods

Other: Morales

SEE ATTACHMENT FOR SIGN-IN SHEET

Dr. Brower asked for a motion to approve the November 2018 CEPC meeting minutes. Initial and second motions were received from the CEPC. There were no objections.

ACTION: November 2018 CEPC meeting minutes are approved. See attachment.



CEPC Monthly Meeting - November_2018.pdf



MX-3070N_20190115_090611.pdf

2. SCEC REPORT, WITH SCEC STUDENTS AS PRESENTERS

Description

SCEC Report, with SCEC students as presenters

Discussion

The student reporting was done at the end of this meeting.

2.1. MS1

Discussion

No comments, they will e-mail Dr. Hogg for a meeting about a separate issue.

2.2. MS2

Discussion

No comments, they will e-mail Dr. Hogg for a meeting about a separate issue.

2.3. MS3

Discussion

Brittany brought up a point about no space for third year students to store belongings on campus, especially when they are in ATACS or while they are taking an NBME. Dr. (Maureen) Francis made the point that during intersession, students had nowhere to leave belongings. It is unreasonable to have students store belongings in their vehicles, or expected to run to their vehicles to retrieve belongings or utilize some other off-campus site. Their belongings can be in the room during an NBME, but students have to be away from their belongings while the exam is being proctored (point made by Brower and Francis). Dr. Brower remarked there may have to be a coat-check type of solution at times; however, as long as any personal belongings are clearly away and segregated from the students there should be no issue with the items being in the room during NBME and other proctored exams. This issue will be followed by Francis (PLFSOM's NBME ECP) and the CEPC.

2.4. MS4

Discussion

No one present.

3. POLICY VOTING (CLERKSHIP ADMINISTRATION AND CLERKSHIP DIRECTOR/ASSIST. DIR. POSITION DESCRIPTION)

Presenter(s): Brower, Richard

Description

Clerkship Administration and Clerkship Director/Assistant Director Position Description policies were approved (electronically) by 9 members of the CEPC (9 in favor, none against). The following members cast votes electronically: Cervantes, (Mark) Francis, Gajendran, Kassar, Padilla, Perry, Pfarr, Uga, and Wojciechowska.



Clerkship Administration Policy Revision Draft v13DEC2018.docx



Clerkship Director-Assistant Director Position Descriptions Policy Draft v13DEC2018.docx

Discussion

Dr. Brower informed the CEPC that these two policies passed by asynchronous voting (all 9 voting CEPC members voted in favor, none against). Copies of these policies were available (see attachments). No questions or concerns were raised, and no additional discussion ensued.

ACTION: Policies were passed via asynchronous voting. Copies were available at the meeting. There was no additional discussion.

4. CLERKSHIP ELECTIVES (EM ULTRASOUND AND PEDS GI)

Presenter(s): Brower, Richard

Description

Pediatric, Gastroenterology, Hepatology, and Nutrition elective and *Emergency Medicine Ultrasound* elective were approved (electronically) by 8 members of the CEPC (8 in favor, none against). The following members cast votes electronically: Cervantes, (Mark) Francis, Gajendran, Kassar, Padilla, Perry, Uga, and Wojciechowska.



Peds GI Elective_proposal.docx



POCUS elective 112018[3].docx

Discussion

Dr. Brower informed the CEPC that two new Year 4 electives passed by asynchronous voting (all 9 voting CEPC members voted in favor, none against). Copies of these electives were available at the meeting (see attachments). No questions or concerns arose, and no additional discussion of the electives ensued.

ACTION: Two new electives were passed.

5. PHASE REVIEW - CLERKSHIP (FAMILY MEDICINE AND SURGERY) PRESENTED BY CERVANTES, CHAMBERS, KASSAR, MOLOKWU, AND WOODS

Presenter(s): Francis, Maureen

Description

Presentation was done by Drs. Chambers and Molokwu, review was done by Drs. Cervantes, Kassar, and Woods

Discussion



AY 2018-2019 Clerkship Review Family Medicine.pptx



CEPC presentation Family Med - Surg blocks 2018-19.pptx



CEPC review.pptx

Dr. (Maureen) Francis introduced the first clerkship block (Family Medicine and Surgery). Other third year blocks will follow in subsequent CEPC meetings and the Clerkship Review will end with fourth year block reviews and selectives. Tonight, Drs. Chambers and Molokwu will discuss their respective courses (Chambers representing Surgery; Molokwu representing Family Medicine) via PowerPoint presentations. A review team, tonight comprising of Cervantes, Kassar, and Woods, will show a presentation of the clerkships' (that comprise Block 1) syllabus review, comparability report, block evaluations, and learning environment, highlighting things being done exceptionally in each of those areas and areas for improvement.

Attached are Chambers and Molokwu's PowerPoint presentations, in addition to the review team's PowerPoint presentation.

Chambers (Surgery): There was a bit of reported offensive language, offensive behavior reported on course dashboards. Surgeons and students fight for cases, sometimes there are not enough cases for proper student exposure to the surgery clerkship. Also, students are awarded more "honors" grades than Dr. Chambers would like. Students sometimes come in hesitant to surgery, but end up liking it.

Molokwu (Family Medicine): Family Medicine takes turns with Surgery developing cases for the blocks. There may need to be more selectives to accommodate a growing medical class in a few years. Dr. Molokwu gives students lots of feedback, sometimes difficult to discern if students are nice to just Dr. Molokwu or her staff as well. Student evaluations are very important, this clerkship also prepares residents to teach. The block is a very preceptor-intensive block, more presenters are needed, in addition to more faculty, who can assist with the preceptor issue. Attrition is an issue for Family Medicine as well (faculty, coordinators).

Cervantes, Kassar, and Woods: The review revealed a need for more preceptors, it seems Kenworthy is the only

location providing preceptors. Molokwu responded there are community preceptors. Brower inquired about clinic time and Molokwu said students most often than not receive 20 hours per week, but if a preceptor is not available, it can ruin a day. Brower inquired about selectives, if enough for students and if students get the ones they want to do. Molokwu remarked that it is first come, first serve but students end up enjoying their selectives, regardless if it was their first choice. Brower also asked about student expansion in regards to selectives and Molokwu said this issue has been discussed with the chair, but it is hard to recruit faculty to El Paso.

Brower inquired about midclerkship feedback, how the midpoint of the clerkship is determined in an effort to allow students to correct any issues. Chambers answered the midpoint is at 3 weeks, although it is difficult to get a midpoint in Surgery. Brower said it is important to show LCME that students are given feedback in enough time to correct any issue. (Maureen) Francis said if the midclerkship assessment is done on the planned day, they are LCME compliant. If past the planned day, there's an explanation.

Woods talked about some of the block evaluations taking a dip in 2018-19, relative to 2017-18, and most of dip can be explained by changes in coordinators and new personnel learning curves. Most of the personnel are up to speed and evaluations may return to 17-18 levels this spring (2019).

Cervantes talked about some of the humiliating behavior, exchange of sexual favors for grades in the evaluations, but he could not pinpoint or find additional data on the issue. LGBTQI members reported they were threatened with harm, others were subjected to unwanted sexual advances, also a reporting of an assault by a nurse, although Chambers interjected and said she was familiar with the assault and it was in response to contamination of a sterile environment by a student (or prevention of further contamination of a sterile environment). Francis said there are issues with the learning environment at the department level, Student Affairs is looking into some of this as well, administrators such as Ogden are privy to dashboards reporting these incidents.

Brower said it is difficult to do things with the reported misconduct, mainly because of student anonymity. Although, egregious issues should be followed up on and further investigated. Ogden made the point that compared to national numbers, PLFSOM is doing well. It is ideal to be at zero egregious issues, but there can be unanticipated variations in perceptions/perspectives that require clarification.

6. ADDITIONAL CEPC MEETING FOR 1/28/19 IS CANCELLED DUE TO INTERFERENCE WITH 3-4 MEETING (DRS. BROWER AND HOGG)

Presenter(s): Brower, Richard

Description

ACTION: Trinidad will reach out to CEPC members and reschedule this meeting for a date in February.

Discussion

Dr. Brower informed the CEPC that the 1/28/19 additional CEPC meeting would need to be cancelled as it conflicts with the 3-4 meeting and also the GPAS topic for this meeting continues to gain insight from various people and departments around campus. It is necessary that at least 5 CEPC voting members attend the additional CEPC meeting in February to reach a quorum and take action on the GPAS document and also the Grade Changes and Transcript policy.

ACTION: Trinidad sent a Doodle poll to the CEPC voting members on 1/15/19 to see which dates in February work to reschedule this additional CEPC meeting.

7. ROUNDTABLE

Discussion

No additional topics were brought up during the roundtable portion of the meeting, although Dr. Brower encouraged all attendees to the Clerkship Review CEPC meetings to ask questions when things/topics are unclear. Engagement may lead to improvement of the Clerkship courses and may bring insight to issues not discussed during the presentations.

8. ADJOURN

Discussion

Meeting adjourned at 6:22pm.