

CEPC Monthly Meeting

09.10.2018 05:00 PM - 06:30 PM

Purpose

Presenters

Brower, Richard, Francis, Maureen

Attendees

Beinhoff, Lisa, Brower, Richard, Cervantes, Jorge, Dankovich, Robin, Francis, Mark, Francis, Maureen, Gajendran, Mahesh, Gest, Thomas, Hogg, Tanis, Kassir, Darine, Maldonado, Frankj, Morales, Trinidad, Ogden, Paul, Padilla, Osvaldo, Perry, Cynthia, Pfarr, Curt, Uga, Aghaegbulam H, Wojciechowska, Joanna

Absences

Guests

hilda.alarcon@ttuhsc.edu, Loretta.Flores@ttuhsc.edu

Location

MEB 1140

1. Review Prior Meeting Minutes

Discussion

ACTION: Meeting minutes for August were approved.

Attached is the sign-in sheet.


Present:

CEPC members: Drs. Gajendran, Padilla, Perry, and Wojciechowska.

SCEC representatives: Weier (MS4), Scribner (MS3), and Garcia (MS2).

Ex-officio: Drs. Brower, (Maureen) Francis, Hogg, Lacy, Beinhoff, and Ogden.

Others: Dr. Dankovich, Ms. Cotera, and Mr. Morales

 MX-3070N_20181003_114223.pdf

2. SCEC Report

Description

New SCEC members may be introduced during October CEPC.

Discussion

Only three SCEC reps were present (Weier- MS4; Harper-MS3; and Garcia- MS2).

ACTION: Veronica De Lara from OME gave Trinidad a list of the new SCEC reps for CEPC and they have all been invited to the October 8th meeting.

2.1. MS1

Discussion

No one present.

2.2. MS2

Discussion

Student present, no issues to discuss.

2.3. MS3

Discussion

Brittany mentioned she would appreciate a better notification system of which clinic the MS3s are supposed to be attending. It is difficult to schedule driving and to know where they need to be.

Dr. (Maureen) Francis mentioned the schedule is created by the departments the Friday before, but the schedule should not be changing that often.

Dr. Ogden mentioned it might be better to send a text message (students gloss over e-mails), but Brittany said an e-mail might be sufficient. Dr. (Maureen) Francis said students may not want to give their cell phone numbers, but Scheduler 15 has calendars to assist. Dr. (Maureen) Francis said she will look into this.

Finally, Dr. Brower mentioned he was reviewing the student handbooks over the weekend and it seems there is not a rule about cell phone and messaging.

ACTION: Dr. (Maureen) Francis will look into this issue.

2.4. MS4

Discussion

Student present, no issues to discuss.

3. Review of the special AY2018-19 Fall term PICE Syllabus (with Dr. Lacy)



Syllabus - PICE FALL AY2018-19 CEPC submission.docx

Discussion

Dr. Brower prefaced Dr. Lacy's presentation by discussing some student enrollment issues that led to students being enrolled in the fall term (students entering Year 3), but not qualified to enter the clerkship phase. These students had to take STEP 1. They were awarded financial aid, but could not take clerkship courses. However, they are able to take a course like PICE to meet enrollment criteria and maintain their financial aid.

Dr. Lacy presented the syllabus, said very little changed in the syllabus, just added two components after conferring with Dr. Salazar (a calendar to address time management issues from students and also so students are aware of what they accomplished every week). Also, small rubrics and small CBSEs. Do not need to pass, just make a good effort. And meet with Drs. Lacy and Salazar for feedback.

Dr. Brower mentioned this helps students to take STEP in December and if unsuccessful, again in February to get favorable grade and be credentialed for Block 1.

Dr. Ogden inquired about status of Firecracker and said Firecracker may assist with student remediation in this scenario. Dr. Brower replied slight issues in getting Firecracker approved, but others are working to get it approved (bringing in Ms. Badillo to assist).

PICE counts towards degree plan and it can be re-worked later for future students in similar situations, but for now, PICE may assist current students in this predicament.

ACTION: Present CEPC members approved PICE syllabus and Trinidad sent to non-present CEPC members, and majority

approved.

Present CEPC members: Gajendran, Padilla, Perry, and Wojciechowska.

Asynchronous: (Mark) Francis, Kassar, Pfarr, Cervantes, Aghaebulam

4. Bootcamp Syllabus Review (PICE 8001) (8.3)

Presenter(s): Francis, Maureen

Discussion

Dr. (Maureen) Francis presented the Bootcamp syllabus (see attachment). Course is two weeks long, focusing on transitions of care. Students in the mornings will hand off patients to students in the afternoon. The course is also mapped to EPAs and also to PLFSOM PGOs, putting students in emergency situations.

Dr. Ogden wanted to make sure the course is assessed, if students improve after this course. Dr. (Maureen) Francis mentioned Dr. Lacy already created a survey for this. Dr. Brower inquired about student absences, to which Dr. (Maureen) Francis replied it is the course directors' call. Also, a new course director is needed as Dr. (Maureen) Francis is currently overseeing this course.

ACTION: Present CEPC members approved Bootcamp syllabus and Trinidad sent to non-present CEPC members, and majority approved.

Present CEPC members: Gajendran, Padilla, Perry, and Wojciechowska.

Asynchronous: Cervantes, (Mark) Francis



BC Syllabus 2018-2019 final 10-1-18.docx

5. Year 4 Clerkship Comparability Report (8.7)

Presenter(s): Francis, Maureen

Discussion

Dr. (Maureen) Francis presented the Year 4 comparability report (continuation from previous CEPC meeting, see attachments). Discussed Neuro and Emergency Medicine and both courses met expected thresholds. Neuro had good OpLog encounters, good in regards to performing and assisting, very low observations. NBME scores are similar to previous year, however student satisfaction was a bit low. Emergency Medicine very similar, good OpLog encounters (low observations), NBME scaled scores are very similar.

Overall, no comparability issues. Timing of grade releases is also favorable.

ACTION: No issues arose in comparability reports, no action required.



AY 2017-2018 EOY and Block 3 Report 8-13 (1).pptx



MS4 Clerkship comparability Sprng AY 2017-18 (1).pptx

6. 3 SPM Unit /SCI failure rule

Discussion

Dr. Brower sent a note to the CEPC via e-mail (Trinidad sent before meeting) about the 3 SPM Unit /SCI failure rule, and to foreshadow discussion on the topic at September CEPC.

Dr. Brower wants to tighten the rule, find troubled students earlier rather than later. Dr. Hogg mentioned the text in the rule is gracious, and the Grading and Promotion Committee (GPC) handles issues on a case-by-case basis.

Dr. Ogden mentioned he will meet with Dr. Parsa to see what is acceptable because we are not following the same procedures in GPC. Dr. Brower mentioned exceptions to the rule should be determined at the appeal phase and also said GPC does not make policy, it only enforces policy. The CEPC makes rules for how students progress through curriculum.

Dr. Brower said the student handbooks have vague language on academic warning/academic watch. Perhaps the student handbooks need to be re-written.


Dr. Dankovich asked if this is a course level policy, to which Dr. Brower said for SCI and SPM, yes, but still need to adjust wording in student handbook.

ACTION: Present CEPC members approved implementing the 3 SPM Unit/SCI failure rule and Trinidad sent to non-present CEPC members, and majority approved.

Dr. Brower later sent a note to the course directors and SCI Dr. (Mark) Francis said he would implement the rule into the SCI syllabus. SPM (Drs. Baatar and Pettit) said they would create an addendum to their syllabus for 18-19 Academic Year (see attachments).

Present CEPC members: Gajendran, Padilla, Perry, and Wojciechowska.

Asynchronous: Aghaegbulam; (Mark) Francis, Pfarr, Cervantes

 SPM_failure_rule_email.pdf

 Addendum to the SPM Year I-II Syllabi for AY 2018 vRDB19SEP2018.docx

7. Pre-Clerkship Retreat Report (8.3)

Presenter(s): Brower, Richard

Description

Overview and report detailing the Pre-Clerkship Retreat held on July 24th, 2018 at the Hilton Garden Inn - University.

 2018Jul24_PreClerkshipRetreatBinder_FINAL.pdf

Discussion

Dr. Brower mentioned these reports will be on the CEPC website soon (Pre-Clerkship summary report from previous CEPC meetings and also a summary of the Pre-Clerkship meeting held off-site over the summer).

ACTION: Both documents have been uploaded to the CEPC website and Trinidad notified CEPC members via e-mail about the availability of both of these reports. eRaider authentication is needed to access both reports.

8. Pre-Clerkship Retreat follow-up on October 2nd from 2 to 5pm in MEB 1110

Presenter(s): Brower, Richard

Discussion

Dr. Brower discussed this upcoming retreat on October 2nd. Follow-up to July discussion (changes to CHAMP will be discussed, connections to STEP 1 content mapping and Firecracker). Dr. Ogden said the Longitudinal Integrated Clerkships may be discussed.

As an aside, Dr. (Maureen) Francis said she would also put together an online packet for the LIC retreat held in September for Years 3 and 4.

Dr. Brower said after LCME, it is now the time to make changes to the curriculum.

ACTION: Trinidad sent out reminders to the Pre-Clerkship Retreat follow-up and a good turnout and discussion at the actual October 2nd meeting.

9. Roundtable

Discussion

No additional topics presented or discussed.

10. Adjourn

Discussion

Meeting adjourned at 6:23pm.